

79714

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: September 29, 2020

SUBJECT: Authority to exercise the County of Westchester's option to extend the term of an agreement with Advanced Testing Systems, Inc. for one two (2) year option period, thereby increasing the amount of the agreement by \$181,100.00 and extending the term of the agreement through March 31, 2023 (Contract No. 17-217).

By Resolution approved on March 8, 2018 (the "March 8th Resolution"), your Honorable Board awarded Contract No. 17-217 to Advanced Testing Systems, Inc. ("Advanced Testing Systems"). The March 8th Resolution authorized the County of Westchester (the "County") to enter into Contract No. 17-217 with Advanced Testing Systems, pursuant to which Advanced Testing Systems was to provide Maintenance and Service of Medium Voltage Switchgear, Valhalla Campus, Valhalla, New York for the amount of \$271,650.00 for the period of April 1, 2018 through March 31, 2021, ("Contract No. 17-217" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the two (2) year renewal option and extend the termination date of the Agreement from March 31, 2021 to March 31, 2023; and 2) increase the amount of the Agreement by \$181,100.00 from an amount of \$271,650.00 to a new total amount not to exceed \$452,750.00.

All other terms and conditions of the March 8, 2018 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County facilities to remain operational.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

