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DATE: September 18, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing an amendment to an agreement between the County of Westchester and Fellowship Hall, Inc. for a Site Improvement Project at 212 Babbitt Road, Bedford Hills, New York, in order to change the contract period from September 1, 2019 - October 31, 2020 to July 15, 2020 - July 14, 2021.

On September 19, 2019, your Honorable Board approved a resolution authorizing the County of Westchester to enter into an agreement (“Agreement”) with Fellowship Hall, Inc. for a site improvement project at 212 Babbitt Road, in the Town of Bedford. The amount of the grant is \$125,000.00, pursuant to an approved budget, and the term of the agreement is September 1, 2019 to October 31, 2020.

The parties now desire to amend the agreement in order to change the contract period from September 1, 2019 - October 31, 2020 to July 15, 2020 - July 14, 2021 in order to be in compliance with all of HUD’s requirements. All other terms and conditions of the Agreement will remain the same.

The goal and objective of the agreement is to ensure the preservation of these affordable housing units and the safety of the public by replacing sidewalks and guide rails to allow pedestrians a safe walkway on the property. The project will be monitored by the Westchester County Department of Planning staff who will make site visits during construction to ensure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 37-2019, adopted March 11, 2019, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Programs, including a

FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 30, 2019, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$3,544,891 in Community Development Block Grant (CDBG) funds.

I recommend approval of this amendment.

NVD/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/24/2020 - LISA MRIJAS SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: That the County of Westchester is hereby authorized to amend the agreement with the Fellowship Hall, Inc. for a site improvement project at Fellowship Hall, Inc. on 212 Babbitt Road, in the Town of Bedford, in order to change the contract period from September 1, 2019 - October 31, 2020 to July 15, 2020 - July 14, 2021; and be it further

RESOLVED: that all the other terms and conditions of the agreement shall remain the same; and it is further

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Original Agreement	\$125,000.00
This Amendment	<u>\$ 0.00</u>
	\$125,000.00

AGREEMENT NUMBER: C-67-19-T73

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
263	19	067U	4380	T067	\$0.00

Budget Funding Year(s) (must match resolution)	<u>FY 2019</u>	Start Date	<u>July 15, 2020</u>	End Date	<u>July 14, 2021</u>
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Funding Source Tax Dollars _____

State Aid _____

\$0.00
(must match resolution) Federal Aid \$0.00 – U.S. Department of Housing and Urban Development

Other _____