

George Latimer
County Executive

79200

Date: September 3, 2020

To: The Honorable Board of Acquisition and Contract

From: George Latimer
County Executive

Re: Resolution to exempt from the application of the Westchester County Procurement Policy and Procedures pursuant to Section 3(a)(xxi) thereof, the procurement of an agreement with Hudson Valley Center for Innovation, Inc., to facilitate capacity building with Westchester County entrepreneurs and small business owners by providing strategy support, coaching, mentorship, and advisory assistance, for a term from August 1, 2020 through March 31, 2021, for an amount not-to-exceed \$189,000.00, payable pursuant to an approved budget and subject to appropriation.

Authority of your Honorable Board is requested to exempt from the application of the Westchester County Procurement Policy and Procedures the procurement of an agreement with Hudson Valley Center for Innovation, Inc., to facilitate capacity building with Westchester County entrepreneurs and small business owners by providing strategy support, coaching, mentorship, and advisory assistance, for a term from August 1, 2020 through March 31, 2021, for an amount not-to-exceed \$189,000.00, payable pursuant to an approved budget and subject to appropriation.

These services are necessary to assist small business owners who have been affected by economic disruptions caused by COVID-19. The Hudson Valley Center for Innovation will assist Westchester County small business owners and entrepreneurs in responding to these disruptions by guiding them through strategies to reinvent and pivot their business to remain viable.

Pursuant to Section 3(a)(xxi), the Westchester County Procurement Policy and Procedures is not applicable to any procurement for which your Honorable Board determines, by Resolution passed prior to commencing such procurement, that compliance with the policy would not be in the best interest of the County. It is proposed that the County's interest would be served by

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601
westchestergov.com

Email: CE@westchestergov.com
Telephone: (914)995-2900

George Latimer
County Executive

exempting the procurement of this agreement from the County Procurement Policy. A Resolution to exempt the procurement of this agreement is submitted for your consideration.

As I believe this agreement to be in the best interests of the County, I most respectfully recommend and urge the adoption of the annexed Resolution.

GL/BG/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 09/17/2020 - LISA MRINIS SECRETARY

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601
westchestergov.com

Email: CE@westchestergov.com
Telephone: (914)995-2900

George Latimer
County Executive

RESOLUTION

Upon a communication from the County Executive, be it hereby:

RESOLVED, that pursuant to Section 3(a)(xi) of the Westchester County Procurement Policy and Procedures, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interest of the County of Westchester in connection with the procurement of an agreement with Hudson Valley Center for Innovation, Inc., to facilitate capacity building with Westchester County entrepreneurs and small business owners by providing strategy support, coaching, mentorship, and advisory assistance, for a term from August 1, 2020 through March 31, 2021, for an amount not-to-exceed \$189,000.00, payable pursuant to an approved budget and subject to appropriation.

Office of the County Executive

Michaelian Office Building
148 Martine Avenue
White Plains, New York 10601
westchestergov.com

Email: CE@westchestergov.com
Telephone: (914)995-2900