

DATE: March 4, 2010

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO ENTER INTO AN AGREEMENT (IT-1157) FOR PAGING SERVICES WITH AMERICAN MESSAGING SERVICES, LLC D/B/A AMERICAN MESSAGING FOR A FIVE YEAR PERIOD COMMENCING ON JULY 2, 2009 AND TERMINATING ON JULY 1, 2014 FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$30,000

BACKGROUND:

- With your Honorable Board's approval, the County has contracted (IT-647) with American Messaging Services, LLC d/b/a American Messaging (formerly Verizon Wireless Messaging Services), for paging services from July 7, 2004 through July 1, 2009 for a total not to exceed amount of \$239,500. The last resolution was approved on July 10, 2008 authorizing an amendment to contract IT-647 with American Messaging Services, LLC d/b/a American Messaging, for paging services for various County departments, as required by the New York State Office of General Services (NYS OGS) contract number PS61189, by extending the term until July 1, 2009 and increasing the amount by \$23,500, payable monthly by the department utilizing the service based upon the number of pagers utilized.
- Advances in technology of cellular telephones and the BlackBerry have greatly diminished the need for pager services. Even with this decline, and our continued audit of their services, pagers are still needed and utilized by staff in the Departments of Community Mental Health, Correction, District Attorney, Environmental Facilities, Health, Human Resources, Information Technology, Probation, Public Safety and Public Works.
- In January, NYS OGS extended their contract (PS61189) for paging services with American Messaging Services, LLC through June 29, 2010, or until a new contract was awarded. On January 19th, the State awarded a new contract (PS64716) for paging services to American Messaging Services for a ten year period of August 16, 2007 through August 15, 2017.
- Now that the State has issued a new contract: Award Number 20268, Group 77017, Contract PS64716 (replacing PS61189) for paging services to American Messaging Services, we would like to do the same. Therefore we now come before your Honorable Board requesting approval to enter into a new agreement (IT-1157) with American Messaging Services for pager rentals, maintenance and air services, for a five year term commencing on July 2, 2009 and terminating on July 1, 2014, for a total not to exceed contract amount of \$30,000. We apologize for not coming before your Honorable Board sooner with this request, but we were waiting for the renewal of the New York State contract that is the basis for procurement.

- This contract serves a public purpose by allowing staff to be reached quickly when away from their workplace resulting in a faster response to the demands and tasks of their position, ultimately benefiting the public good. The goals and objectives of the services requested in the attached resolution are effective paging services. Reaching staff quickly is in the best interest of the County because a faster resolution to problems demonstrates fiscal responsibility, and in certain situations may have a direct effect on public safety, health and the environment. The sooner an employee learns of a problem or situation, the sooner the problem can be fixed. Paging is a more cost effective means of contact when other services such as e-mail or cell phone are not required. Paging services are monitored by DoIT and any changes to equipment or problems with equipment are tracked and resolved by DoIT staff.

ACTION REQUESTED:

- Authorization to enter into a new contract IT-1157 with American Messaging Services, LLC d/b/a American Messaging, located at 1720 Lakepointe Drive, Suite 100, Lewisville, Texas 75057, for paging services, as required by NYS OGS contract number PS64716, for a five year period commencing on July 2, 2009 and terminating on July 1, 2014, for a total not to exceed contract amount of \$30,000, payable monthly by the department utilizing the service based upon the number of pagers utilized, subject to county appropriations.

A resolution authorizing the aforementioned agreement is submitted herewith for your consideration.

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-18-2010 - HONORARY VENDOR SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement (IT-1157) with American Messaging Services, LLC d/b/a American Messaging, having an office located at 1720 Lakepointe Drive, Suite #100, Lewisville, Texas 75057, for paging services for various County departments, as required by the New York State Office of General Services contract number PS64716, for a five year period commencing on July 2, 2009 and terminating on July 1, 2014, for a total not to exceed contract amount of \$30,000, payable monthly by the department utilizing the service based upon the number of pagers utilized; and be it further

RESOLVED, this Agreement is subject to County appropriations; and be it further

RESOLVED, this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the county shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all action necessary to implement this Resolution.

RESOLUTION

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2010	Various	County	Departments			\$5,934.00
2010	101	16	6000	4070		\$ 66.00
2011	Various	County	Departments			\$5,934.00
2011	101	16	6000	4070		\$ 66.00
2012	Various	County	Departments			\$5,934.00
2012	101	16	6000	4070		\$ 66.00
2013	Various	County	Departments			\$5,934.00
2013	101	16	6000	4070		\$ 66.00
2014	Various	County	Departments			\$5,934.00
2014	101	16	6000	4070		\$ 66.00

Budget Funding Year(s): 2010-2014

Start Date: July 2, 2009

End Date: July 1, 2014

Funding Source Tax Dollars: \$30,000

State Aid _____

\$30,000 Federal Aid _____
(must match resolution)

Other _____

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-18-2010 - JOMARY VIEIRA, SECRETARY