

ID 78895

August 24, 2020

To: Board of Acquisition and Contract

From: Kathleen M. O'Connor
Commissioner of Parks, Recreation and Conservation

Re: **Resolution authorizing the County of Westchester to enter into a license agreement with the Town of Cortlandt for the use of a portion of vacant land on the Briarcliff-Peekskill Parkway in the Town of Cortlandt for municipal recreation purposes retroactively from November 1, 2019 to October 31, 2024.**

Authority is requested for County of Westchester to enter into a license agreement with the Town of Cortlandt for the area of approximately 2.5 acres known as the Maple Avenue Playground, for recreational purposes, for an annual license fee of \$200. The Town of Cortlandt will maintain and supervise the licensed premises at their sole expense. The area is known and described in Sheet 7 of the Briarcliff-Peekskill Parkway Maps as a portion of Parcel 8, in the Town of Cortlandt. The authorized term of the license agreement is retroactive from November 1, 2019 to October 31, 2024. Since 1956, the Town has used the property pursuant to license agreements solely for municipal recreation purposes and has kept the property open to all County residents.

The ultimate goal of the agreement will be for the public good by providing for a location for recreational activities. This agreement promotes fiscal responsibility as the County will benefit from the revenue generated by the License Agreement. The objective of this agreement is to allow the Town to maintain the area and provide revenue to the County and it will be tracked and monitored by site visits by Department of Parks, Recreation and Conservation staff.

The program will be tracked and monitored by site inspections.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3 (b), thereof.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

KOC/JMC

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into a license agreement with the Town of Cortlandt (the "Town") to license a portion of parkland approximately 2.5 acres known as the Maple Avenue Playground and described in Sheet 7 of the Briarcliff-Peekskill Parkway Maps as a portion of Parcel 8, in the Town of Cortlandt, for a term of five (5) years retroactively from November 1, 2019 through October 31, 2024, to be used solely for municipal recreational purposes; and be it further

RESOLVED, that the Town shall pay to the County an annual license fee of \$200.00 and shall be responsible for all costs and expenses related to the maintenance and supervision of the property; and be it further

RESOLVED, that the license agreement shall contain provisions requiring that the licensed premises shall be open to and benefit all County residents; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments and take all actions reasonably necessary to implement this Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACTS 09/17/2020 ELSA BRISAJ, SECRETARY

