

78663

**TO:** Honorable Board of Acquisition and Contract

**FROM:** Hugh J. Greechan, Jr., P.E.  
Commissioner of Public Works and Transportation

**DATE:** August 25, 2020

**SUBJECT:** Authority to amend an agreement with Royal Environmental Services Corp. and Residuals Management Services LLC d/b/a Earthcare, for Glycol Removal and Transport at the Westchester County Airport, in order to extend the term for one year through September 14, 2021 and increase the amount of the agreement by \$150,000.00, due to the COVID-19 pandemic (Contract No. WCA 15005).

By Resolution approved on October 8, 2015, your Honorable Board awarded contract No. WCA 15005 to Royal Environmental Services Corp. ("Royal Environmental"), as the primary contractor, and Residuals Management Services LLC d/b/a Earthcare ("Earthcare"), as the secondary contractor. The October 8<sup>th</sup> Resolution authorized the County of Westchester (the "County") to enter into Contract No. WCA 15005 with Royal Environmental and Earthcare, pursuant to which Royal Environmental and Earthcare was to provide Glycol Removal and Transport, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, for the amount of \$450,000.00 for the period of September 15, 2015 through September 14, 2018, ("Contract No. WCA 15005" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

On November 29, 2018, your Honorable Board authorized the County to exercise the two (2) year renewal option through September 14, 2020, and increase the aggregate amount of the Agreement by \$300,000.00 from an amount of \$450,000.00 to a new total amount not to exceed \$750,000.00.

Due to the current COVID-19 pandemic and inability to give prospective bidders the necessary access to assess the equipment, the County is unable to bid out this service. In accordance with Section 167.171 of the County Charter, on August 20, 2020, I notified your Honorable Board that the Department of Public Works and Transportation had declared an emergency for this purpose. Therefore, the County now seeks authority from your Honorable Board to extend this Agreement for one (1) year from September 15, 2020 to September 14, 2021, and to increase the amount of the Agreement by \$150,000.00 from an amount of \$750,000.00 to a new amount of \$900,000.00. All other terms and conditions of the Agreement will remain in full force and effect.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County Facilities to remain operational.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

HJG/DLV/dv

# RESOLUTION

## CONTRACT NO. WCA 15005

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

**RESOLVED**, that the County is authorized to amend Contract No. WCA 15005 with Royal Environmental Services Corp. and Residuals Management Services LLC d/b/a Earthcare, for Glycol Removal and Transport at the Westchester County Airport (the "Agreement"), in order to extend the term for one year from September 15, 2020 through September 14, 2021 and increase the amount of the Agreement by \$150,000.00 from an amount of \$750,000.00 to a new amount not to exceed \$900,000.00; and be it further

**RESOLVED**, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$450,000.00
First Amendment	\$300,000.00
This Amendment	\$150,000.00
<b>TOTAL</b>	<b>\$900,000.00</b>

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380-07		\$ 50,000.00 (2020)
	161	44	4110	4380-07		\$100,000.00 (2021)

**Budget Funding Year(s):** 2020-2021      **Start Date:** September 15, 2020      **End Date:** September 14, 2021  
 (must match resolution)

**Funding Source:**

**Tax Dollars** \_\_\_\_\_

**State Aid** \_\_\_\_\_

**Federal Aid** \_\_\_\_\_

**Other** Airport Special Revenue Fund

\$150,000.00  
 (must match resolution)