

78407

DATE August 3, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing the agreement between the County of Westchester and Mexican-American Small Business Association of Yonkers, Inc. in order to provide meals to households impacted by COVID-19 under the 2020 Community Partnership program round 2 in Westchester County.

The attached resolution authorizes the County of Westchester (the "County") to enter into an agreement with Mexican-American Small Business Association of Yonkers, Inc. to provide a grant from the Coronavirus Relief Fund authorized by the CARES Act, enacted in 2020. The grant funds will be used to provide assistance to households and local restaurants who have been adversely impacted by the Coronavirus Pandemic. The amount of the grant is \$50,000.00, pursuant to an approved budget, and the term of the agreement is July 15, 2020 to December 15, 2020.

The Mexican-American Small Business Association of Yonkers, Inc. will participate in the County's 2020 Community Table Partnership program round 2. This grant will provide funding to help local restaurants provide meals to 2,400 residents in Yonkers that are experiencing food insecurity. Mexican-American Small Business Association of Yonkers, Inc. has selected local restaurants to participate in the program and local not for profit agencies will identify food insecure residents and connect them a local restaurants for meals.

The goal and objective of this agreement is to help improve the access to food for local residents. The program will be monitored by the Westchester County Department of Planning staff, who will review all payment requests to ensure all contractual requirements are met.

The Department of Planning issued a public Request For Proposals on June 22, 2020 on the County's website, seeking proposals from local Chambers of Commerce and/or 501(c)(3) and/or 501 (c)(6) charitable organizations to apply for a grant from the 2020 Community Table Partnership program round 2. This program addresses food insecurity for individual or family households, while supporting the local restaurant industry who will prepare the meals. As of July 28, 2020 six (6) organizations submitted proposals; El Centro Hispano, Inc. , Community

Resources Center - Mamaroneck, Mexican-American Small Business Association of Yonkers, Inc., Mt Kisco Chamber of Commerce, Mount Vernon Chamber of Commerce, and YWCA of White Plains & Central Westchester.

The following organizations will receive funding as they submitted comparable proposals, El Centro Hispano, Inc. - \$40,000, Community Resources Center – Mamaroneck - \$20,000, Mexican-American Small Business Association of Yonkers, Inc. - \$50,000, Mt Kisco Chamber of Commerce - \$20,000, Mount Vernon Chamber of Commerce - \$50,000, and YWCA of White Plains & Central Westchester - \$50,000. Separate resolutions will be submitted for authority to enter into agreements with each organization awarded above \$20,000. Those organization awarded \$20,000 will receive short-form contracts.

I recommend approval of this agreement.

NVD/cp
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/13/2020 - USAID/USAID/SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: That the County of Westchester is hereby authorized to enter into an agreement with the Mexican-American Small Business Association of Yonkers, Inc., through the Coronavirus Relief Fund Program in the amount of \$50,000.00, pursuant to an approved budget, and the term of the agreement is July 15, 2020 to December 15, 2020, to provide a 2020 Community Table Partnership program round 2 that will assist local restaurants and households who have been adversely impacted by the Coronavirus pandemic by distributing meals that have been prepared by local restaurants to be given to residents of Yonkers, and be it further

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
101	19	0100	4998	N/A	\$50,000.00

Budget Funding Year(s) FY 2020 Start Date July 15, 2020 End Date December 15, 2020
 (must match resolution)

Funding Source Tax Dollars \$50,000
 State Aid _____
 Federal Aid _____
 Other _____

\$50,000.00
 (must match resolution)