

78340

Date: July 31, 2020

To: The Honorable Board of Acquisition and Contract

From: George Latimer
County Executive

Re: Authority to enter into an agreement with SRI International for preparation of an Economic Development Strategy and Implementation Plan that will define the County's economic development priorities for the future, for a term from August 1, 2020 through December 31, 2020, for an amount not-to-exceed \$164,998.00 payable pursuant to an approved budget.

Authority of your Honorable Board is requested for the County of Westchester ("County") to enter into an agreement with SRI International ("SRI") for preparation of an Economic Development Strategy and Implementation Plan ("Strategic Plan") that will define the County's economic development priorities for the future, for a term from August 1, 2020 through December 31, 2020, for an amount not-to-exceed \$164,998.00 payable pursuant to an approved budget.

In accordance with the County's Procurement Policy, the County conducted a Request for Proposals ("RFP") process. The RFP was distributed via the County's website and Crains New York Business Journal. Proposals were received from five firms and were ranked as follows:

1. SRI International
2. BJH Advisors
3. ESI
4. Camoin310
5. TIP Strategies

The County recommends using the two highest-ranked proposers to perform different parts of the Strategic Plan. In particular, SRI will conduct an assessment of the Westchester County workforce needs in particular, the characteristics and needs of businesses likely to open new locations in the near term. They will also develop goals and strategies to nurture entrepreneurship and invest in smart-city technologies, in order to feed and foster the

Westchester County innovation ecosystem. A separate Resolution will be submitted to authorize the agreement with BJH Advisors.

The goals and objectives of this agreement are to provide Westchester County with recommendations for workforce initiatives that will meet Westchester's current and future workforce needs, laying the foundation for data based engagement by the County with its workforce needs as the economy shifts in response to changes in the post COVID-19 world. The Consultant will also create a roadmap for connecting Citizens, Commerce, Culture, and County in order to assist the County in navigating the post COVID-19 world. Funding for this agreement will be from CARES Act funds.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

GL/BG/DLV/dv

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/10/2020 - ESPINOSA, SECRETARY

RESOLUTION

Upon a communication from the County Executive, be it hereby

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into an agreement SRI International for preparation of an Economic Development Strategy and Implementation Plan that will define the County’s economic development priorities for the future, for a term from August 1, 2020 through December 31, 2020 for an amount not-to-exceed \$164,998.00 payable pursuant to an approved budget; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	11	0710	4998		\$164,998.00

Budget Funding Year(s) 2020 Start Date 08/01/2020 End Date 12/31/2020
(must match resolution)

Funding Source Tax Dollars _____
 State Aid _____
 \$164,998.00 Federal Aid _____
 (must match resolution)
 Other _____

APPROVED BOARD OF ACQUISITION'S CONTRACT - 08/10/2020 - DISTRICT SECRETARY