

TO: Board of Acquisition and Contract

FROM: John J. Hsu, P.E.
Acting Commissioner of Public Works

DATE: February 19, 2010

RE: Change Order No. 1
Contract No. 07-567-Rev.
Upgrade of Fire Alarm System
Valhalla Campus
Valhalla, New York

Contractor: West-Fair Electric Contractors, Inc.

Amount of Change Order No. 1: \$38,651,000

On March 19, 2009, your Honorable Board awarded Contract No. 07-567-Rev., for Upgrade of Fire Alarm System, Valhalla Campus, Valhalla, New York to West-Fair Electric Contractors, Inc., 200 Brady Avenue, P.O. Box 298, Hawthorne, New York 10532 in the amount of \$348,000.00.

After award of this contract, there were several instances where field conditions existed that could not have been determined at the time of design. These conditions require additional work to complete the specified project.

Upon installation of the new fire alarm equipment, it was discovered that the existing supporting infrastructure (panel boards and branch circuitry) was not in a condition as originally anticipated without dismantling the entire panel board. Therefore, based on the importance of this project (life safety), it was deemed necessary to install new panel boards and branch circuitry in order to bring the entire system up to maximum performance.

The objective of this Change Order is to replace existing panel boards and branch circuitry.

This Change Order is in the public's best interest because it will promote the safety of the general public by providing a modern and reliable fire monitoring system throughout the entire campus, thus addressing the County Executive's priority area of Safety and Security (SS). There are no energy or environmental components associated with this project.

If this Change Order is not approved, certain rooms would not be covered by the new fire alarm system and thus not meet current code requirements.

The department will utilize Primavera Software Management tools to track scheduling and accomplishments by the contractor and perform on-site inspections to ensure the successful completion of this project.

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This additional work is incidental to the original work and does not materially alter the main purpose of the contract as to constitute a new undertaking. The work is of the same nature as the initial work, is to be performed in the same general vicinity, is necessary to efficiently complete the project and was unanticipated until work under the contract began. The term of the contract is April 2, 2009 to October 1, 2010.

It is requested that your Honorable Board take action on the following:

Approval of Change Order No. 1

Total Amount of Change Order No. 1.....\$38,651.00

This Change Order has been reviewed by the Law Department and a proposed form of Resolution is attached hereto for your approval.

Approval is recommended.

APPROVED BOARD OF ACQUISITION & CONTRACT - 07-11-2010 - JOMARY VIEIRA, SECRETARY

RESOLUTION

RE: CONTRACT NO. 07-567-Rev.
CONTRACT AMOUNT: \$348,000.00
CHANGE ORDER NO. 1: \$ 38,651.00
NET INCREASE: \$ 38,651.00
REVISED CONTRACT AMOUNT: \$386,651.00

CHANGE ORDER NO. 1

Upon communication from the Acting Commissioner of Public Works,

WHEREAS, John J. Hsu, P.E., Acting Commissioner of Public Works, requests approval of Change Order No. 1 on Contract No. 07-567-Rev., between the County of Westchester and West-Fair Electric Contractors, Inc., 200 Brady Avenue, P.O. Box 298, Hawthorne, New York 10532 for Upgrade of Fire Alarm System, Valhalla Campus, Valhalla, New York; and

WHEREAS, it is requested that Contract No. 07-567-Rev. be amended to provide for additional fire alarm detection and notification equipment; and

WHEREAS, this matter has been discussed by the Board; now, therefore, be it

RESOLVED, that said Change Order No. 1 on Contract No. 07-567-Rev. be and the same is hereby approved in the amount of \$38,651.00; and be it further

RESOLVED, that all other terms and conditions of Contract No. 07-567-Rev. shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Total Amount of Change Order No. 1 \$38,651.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	346	46	B001800C	6210-99		\$38,651.00

Budget Funding Year(s) 2010 Start Date April 2, 2009 End Date: October 1, 2010
(must match resolution)

Funding Source: Tax Dollars 100% County Contractor Federal I.D. No./
 Social Security No: 13-1959758

State Aid _____

\$38,651.00 Federal Aid _____ Vendor No. _____
(must match resolution)

Other _____ Encumbrance No. _____