

77831

TO: Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: July 9, 2020

SUBJECT: Authority to amend an agreement with Kone Inc., for Elevator and Escalator Maintenance Service at the Westchester County Airport to extend the term for a one (1) year period through June 20, 2021 and increase the amount of the agreement by \$69,726.00 due to the COVID-19 pandemic. (Contract No. WCA 15003)

On June 9, 2015, your Honorable Board awarded Contract No. WCA 15003 to Kone Inc., and authorized the County of Westchester (the "County") to enter into Contract No. WCA 15003 with Kone Inc., to provide Elevator and Escalator Maintenance Service at the Westchester County Airport for the amount of \$224,784.00 for the period of August 1, 2015 through July 31, 2018, ("the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

On July 26, 2018, your Honorable Board authorized the County to exercise the two (2) year renewal option, and thereby, a.) increased the amount of the Agreement by \$139,452.00 from an amount of \$224,784.00 to a new amount of \$364,236.00 and b.) extended the termination date of the Agreement from July 31, 2018 to July 31, 2020.

Due to the current COVID-19 pandemic and inability to give prospective bidders the necessary access to assess the equipment, the County is unable to bid out this service. In accordance with Section 167.171 of the County Charter, on July 6, 2020, I notified your Honorable Board that the Department of Public Works and Transportation had declared an emergency for this purpose. Therefore, the County now seeks authority from your Honorable Board to extend this Agreement for one (1) year from July 31, 2020 to July 31, 2021, and to increase the amount of the Agreement by \$69,726.00 from an amount of \$364,236.00 to a new amount of \$433,962.00. All other terms and conditions of the Agreement will remain in full force and effect.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County Facilities to remain operational.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

HJG/DLV/dv

RESOLUTION

CONTRACT NO. WCA 15003

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County of Westchester (the "County") is authorized to amend Contract No. WCA 15003 with Kone Inc., 150 Mount Bethel Road, Warren, New Jersey 07059 to provide Elevator and Escalator Maintenance Service at the Westchester County Airport (the "Agreement") in order to extend the term for one (1) year from July 31, 2020 to July 31, 2021, and to increase the amount of the Agreement by \$69,726.00 from an amount of \$364,236.00 to a new amount of \$433,962.00; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$224,784.00
Prior Amendment	\$139,452.00
This Amendment	<u>\$ 69,726.00</u>
TOTAL	\$433,962.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380		\$29,052.00 (2020)
	161	44	4110	4380		\$40,674.00 (2021)

Budget Funding Year(s): 2020-2021 **Start Date:** August 1, 2020 **End Date:** July 31, 2021
 (must match resolution)

Funding Source: **Tax Dollars** _____

State Aid _____

\$69,726.00 **Federal Aid** _____
 (must match resolution)

Other Airport Special Revenue Fund