

77696

Date: July 1, 2020
To: Board of Acquisition and Contract
From: Marquerite Beirne
Chief Information Officer
Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xxi thereof, the procurement of an agreement (IT-1663) with Grandvue Productions, Inc. for the provision of video and multimedia services in support of the County Executive's communications activities.

Authority is hereby requested from your Honorable Board to exempt the procurement of an agreement with Grandvue Productions, Inc. ("Grandvue") from the Westchester County Procurement Policy and Procedures ("Procurement Policy"), pursuant to Section 3(a) xxi thereof. Pursuant to the terms of the proposed agreement, Grandvue will provide video and multimedia services to support the communications activities of the County Executive's office to keep the public informed. The term of the proposed agreement will commence on June 1, 2020 and terminate on November 30, 2020. In consideration for services rendered, the County will pay Grandvue an amount not-to-exceed \$35,000, at the rate of \$700 per day.

Ordinarily, under Section 5(b) of the Procurement Policy, the County is required to solicit written quotations from no fewer than three persons customarily providing such services, and, if deemed appropriate, to inquire as to the qualifications and experience of such persons. However, due to the urgency of providing this service during the ongoing COVID-19 pandemic, as well as the specialized nature of the services to be rendered, which are difficult to find locally on short notice, compliance with the County Procurement Policy is not in the best interest of the County.

Pursuant to Section 3 (a) (xxi) of the Procurement Policy, where this Honorable Board determines by resolution passed prior to the commencement of procurement that compliance with the Procurement Policy would not be in the best interests of the County, the requirements of the Procurement Policy may be waived. For the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of this agreement from the County Procurement Policy.

Your Honorable Board's approval of the annexed resolution is respectfully requested.

MB/SF/jpg
Attachment

RESOLUTION

Upon a communication from the Chief Information Officer, be it hereby

RESOLVED, that pursuant to Section 3 (a) (xxi) of the Westchester County Procurement Policy and Procedures, it is determined that application of the procedural requirements contained therein, including the necessity of soliciting written price quotations, is neither cost effective nor expedient and accordingly not in the best interests of the County of Westchester in connection with the procurement of an agreement (IT-1663) with Grandvue Productions, Inc. for the provision of video and multimedia services to support the communications activities of the County Executive's office.

APPROVED BOARD OF ACQUISITION & CONTRACT 07/12/2000 - USA MR. NAJ, SECRETARY