

George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

77598

Date: June 29, 2020

To: The Honorable Board of Acquisition and Contract

From: Kevin M McGuire
Commissioner of Social Services

Re: **Resolution authorizing the County of Westchester to exercise the first of its four options under an agreement with Eveready NY Movers, Inc. (DSS 301-18) for the provision of Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services by 1) extending the term thereof for the period from May 1, 2020 through April 31, 2021; and 2) increasing the not to exceed amount thereunder by an additional \$76,680.00, payable at the new rate of \$191.70 per move, based upon the change in the C.P. I., for services to be rendered during the extended term.**

By resolution approved on May 24, 2018 (the "May 24th Resolution"), your Honorable Board awarded Contract No. DSS 301-18 to Eveready NY Movers, Inc., 837-C Midland Avenue, Yonkers, New York 10701, for the provision of Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services in the total not to exceed amount of \$152,064.00 payable at the rate of \$190.08 per move, for the period from May 1, 2018 through April 30, 2020, with County reserving an option to renew the agreement for up to four (4) additional one (1) year periods (the "Agreement"). The May 24th Resolution further provided that pricing for each option year of the contract would be increased by 50% of the percentage change in the Consumer Price Index ("CPI") over the preceding year. The Agreement was subsequently executed.

The County now desires to exercise the first of its four (4) options to renew the Agreement with Eveready NY Movers, Inc. for the period from May 1, 2020 through April 30, 2021. Accordingly, authority is respectfully requested for the County to exercise an option under its agreement with Eveready NY Movers, Inc. for the provision of Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services, by extending the term thereof for the period from May 1, 2020 through April 30, 2021 (the "First Option Period"). In consideration for services to be rendered during the First Option Period, the County shall pay Eveready NY Movers, Inc. an amount not to exceed \$76,680.00, payable at the new rate of \$191.70 per move, based upon the change in the C.P.I.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

It should be noted that the County has complied with General Municipal Law § 103. On April 2, 2018 a bid was issued for Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services (the "Department"). Three (3) bids were received and opened on the bid opening date, April 25, 2018. The bids were reviewed and the Department recommended that the Contract for Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services be awarded to the lowest responsible bidder, Eveready NY Movers, Inc., 837-C Midland Avenue, Yonkers, New York 10701.

In addition, since a portion of the services are funded with federal grant funds, Federal regulations require that the County conduct a cost analysis to ensure that the costs for the renewal option are reasonable. Accordingly, the Department, in accordance with the applicable Federal regulations, performed a cost analysis of the costs for the County's first option under the Agreement. After analyzing current marketplace costs for such services, the Department concluded that the costs of the option are reasonable and it is, therefore, economically prudent to exercise the County's first option under the Agreement in order to obtain these services for the period from May 1, 2020 through April 30, 2021.

The services to be provided pursuant to the agreement serve the **public purpose** of assuring the well-being of the homeless population in Westchester County by providing necessary services when they have to move to or between shelters.

The **goals and objectives** are to provide safe and reliable emergency moving services for Homeless Customers of the Westchester County Department of Social Services.

The goals and objectives are **in the best interests of the County in terms of public safety** as the clients are assured safe and expeditious moving services by an experienced and responsible vendor.

They are also in the best interests of the **County in terms of fiscal responsibility** as the services are provided at pre-determined rates and on an "as needed" basis.

These goals and objectives will be monitored through the submission of claims and data sheets by the vendor which will contain specifics about every move and through regular contact with personnel at the homeless facilities, as well as through feedback from customers. In addition, there will be communication with District Office staff concerning any problems or issues resulting from the many moves to be performed by the vendor.

Your Honorable Board's approval of the attached resolution is respectfully requested.

KMM/BG/jpg
Attachment

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester is authorized to exercise the first of its four (4) renewal options under its agreement with Eveready NY Movers, Inc. (DSS 301-18) for the provision of Emergency Moving Services for Homeless Customers of the Westchester County Department of Social Services (the "Agreement"), by extending the term thereof for the period from May 1, 2020 through April 30, 2021 (the "First Option Period"), and be it further

RESOLVED, that in consideration for services to be rendered during the First Option Period, the County shall pay Eveready NY Movers, Inc. an amount not-to-exceed \$76,680.00, payable at the new rate of \$191.70 per move, based upon the change in the C.P.I.; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute the above agreement on behalf of the County of Westchester.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2020	101	22	8900	5850		\$20,532
2020	101	22	8900	5860		\$30,588
2021	101	22	8900	5850		\$10,266
2021	101	22	8900	5860		\$15,294

Budget Funding Year(s) 2020
(Must match resolution)

Start Date: 05/01/2020

End Date: 04/30/2021

Funding Source		5850	5860
	Tax Dollars:	1%	71%
	State Aid:	0%	29%
<u>\$76,680</u>	Federal Aid:	99%	0%
(must match resolution)	Other:		