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Date: June 23, 2020

To: Honorable Board of Acquisition and Contracting

From: Hugh J. Greechan, Jr. P.E.
Commissioner of Public Works and Transportation

Re: Resolution to exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xxi thereof, the procurement of an Agreement with White Plains Bus Company Inc. doing business as Suburban Paratransit Service, Inc. to provide the County with paratransit services for the term from July 1, 2020 to December 31, 2021, for an amount not to exceed \$19,300,000.00. (Agreement No. DOTOP09-20)

Authority is hereby requested from your Honorable Board to exempt from procurement an agreement with White Plains Bus Company Inc., doing business as Suburban Paratransit Service, Inc. (“WPBC”) to provide the County with paratransit services for a term from July 1, 2020 through December 31, 2021, for an amount not to exceed \$19,300,000.00.

Ordinarily under Section 6 of the County Procurement Policy, the County is required to issue a Request for Proposals (“RFP”) to solicit such services, and the County did commence an RFP process earlier this year. However, the COVID-19 pandemic caused a drastic reduction in the number of people using the paratransit system and made getting proposals more difficult as potential contractors were affected. Therefore, the County cancelled its RFP process and negotiated with the incumbent contractor to continue providing these services. The County intends to restart the RFP process in 2021.

Pursuant to Section 3 (a) (xxi) of the Procurement Policy, where this Honorable Board determines by resolution passed prior to the commencement of procurement that compliance with the Procurement Policy would not be in the best interests of the County, the requirements of the Procurement Policy may be waived. For the reasons set forth above, it is believed that compliance with the Procurement Policy in connection with the procurement of an agreement with WPBC would not be in the best interests of the County and accordingly should be waived.

Your Honorable Board’s approval of the annexed resolution is respectfully requested.

HJG/DLV/dv
Attachment

RESOLUTION

Upon a communication from the Commissioner of Public Works and Transportation, be it hereby

RESOLVED, that pursuant to Section 3 (a) (xxi) of the Westchester County Procurement Policy and Procedures, it is determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient and accordingly not in the best interests of the County of Westchester (“County”) in connection with the procurement of an agreement with White Plains Bus Company Inc., doing business as Suburban Paratransit Service, Inc. (“WPBC”) to provide the County with paratransit services for a term from July 1, 2020 through December 31, 2021, for an amount not to exceed \$19,300,000.00.

APPROVED BOARD OF ACQUISITION & CONTRACTS
ALISA MARIJAS SECRETARY