

Department of Laboratories & Research

Memorandum

77495

Date: June 17, 2020

To: Board of Acquisition and Contract

From: Aleksandar Milovanovic, M.D.
Pathologist/Deputy Medical Examiner

Re: **Request for authority to amend an agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services, to accept a grant in the amount of \$102,108 for the Department of Laboratories and Research to participate in the Aid to Crime Labs-Toxicology Program for the period from 7/1/19 through 6/30/20, by extending the term of the agreement through 10/31/20.**

By resolution approved on June 27, 2019, your Honorable Board authorized the County of Westchester, acting by and through the Department of Laboratories & Research (the "Department"), to enter into an agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services ("NYSDCJS"), to accept a grant in the amount of \$102,108 for the Department to participate in the Aid to Crime Labs-Toxicology Program for the period from July 1, 2019 through June 30, 2020 (the "Agreement"). The Agreement was subsequently executed.

The Department has determined that grant funding for several of its service contracts will not be spent by June 30, 2020, the expiration date of the current grant term. As such, the NYSDCJS has agreed to extend the term of the Agreement through October 31, 2020, to give the Department additional time to spend down the funding. Accordingly, authority is requested to amend the Agreement with NYSDCJS for the limited purpose of extending the term thereof through October 31, 2020.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement will remain in full force and effect upon the parties.

The Aid to Crime Labs-Toxicology Program supports salaries, training and equipment to enhance the standard Aid to Labs Program. The State funds will enable the Department to purchase personnel, overtime, laboratory equipment, supplies and accreditation-related travel. No County funds are required for the operation of this program.

The contract has the public purpose of promoting public safety to the residents of Westchester County by enhancing the processing of evidence submissions to laboratories, thus expediting criminal case processing.

As this Agreement does not constitute a procurement of goods or services, the provisions of the Westchester County Procurement Policy and Procedures are not applicable.

I certify that my Department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

An appropriate resolution is herewith attached for your Honorable Board's consideration.

AM/PS/jpg
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/02/2020 - LISI M. BIAU, SECRETARY

RESOLUTION

Upon a communication from the Pathologist/Deputy Medical Examiner, be it hereby:

RESOLVED, that the County of Westchester, acting by and through the Department of Laboratories & Research (“Department”), is authorized to amend an agreement with the State of New York, acting by and through the New York State Division of Criminal Justice Services, to accept a grant in the amount of \$102,108 for the Department to participate in the Aid to Crime Labs-Toxicology Program for the period from July 1, 2019 through June 30, 2020 (the “Agreement”), by extending the term of the Agreement through October 31, 2020; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Agreement will remain in full force and effect upon the parties; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	31	821U	9854	T821	\$102,108

Budget Funding Year(s) Current Start Date 7/1/19 End Date 10/31/20
(must match resolution)

Funding Source

\$102,108

(must match resolution)

Tax Dollars _____

State Aid \$102,108 _____

Federal Aid _____

Other _____