

77373

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: June 16, 2020

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with Energy Management of Facilities, Inc. for one two (2) year option period, thereby increasing the amount of the agreement by \$203,850.00 and extending the term of the agreement through December 17, 2022 (Contract No. 17-218)

By Resolution approved on December 21, 2017 (the "December 21st Resolution"), your Honorable Board awarded Contract No. 17-218 to Energy Management of Facilities, Inc. ("Energy Management of Facilities"). The December 21st Resolution authorized the County of Westchester (the "County") to enter into Contract No. 17-218 with Energy Management of Facilities, pursuant to which Energy Management of Facilities was to provide a Service Contract for Andover DDC Systems at DPW Maintained Facilities, Various Locations, Westchester County, New York for the amount of \$305,775.00 for the period of December 18, 2017 through December 17, 2020, ("Contract No. 17-218" or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the two (2) year renewal option and extend the termination date of the Agreement from December 17, 2020 to December 17, 2022; and 2) increase the amount of the Agreement by \$203,850.00 from an amount of \$305,775.00 to a new total amount not to exceed \$509,625.00.

All other terms and conditions of the December 21, 2017 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by maintaining heat and air conditioning within specified parameters.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

RESOLUTION

CONTRACT NO. 17-218

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County is authorized to 1) exercise its two (2) year renewal option for Contract No. 17-218 with Energy Management of Facilities, Inc., 5 W. Cross Street, Hawthorne, New York 10532, to provide a Service Contract for Andover DDC Systems at DPW Maintained Facilities, Various Locations, Westchester County, New York and extend the termination date of the Agreement from December 17, 2020 to December 17, 2022; and 2) increase the amount of the Agreement by \$203,850.00 from an amount of \$305,775.00 to a new amount not to exceed \$509,625.00; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the December 21, 2017 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$305,775.00
This Amendment	<u>\$203,850.00</u>
TOTAL	\$509,625.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$ 1,698.00 (2020)
	101	46	3300	4380		\$ 849.00 (2020)
	101	46	3400	4380		\$ 1,698.00 (2020)
	101	46	3200	4380		\$40,770.00 (2021)
	101	46	3300	4380		\$20,385.00 (2021)
	101	46	3400	4380		\$40,770.00 (2021)
	101	46	3200	4380		\$39,072.00 (2022)
	101	46	3300	4380		\$19,536.00 (2022)
	101	46	3400	4380		\$39,072.00 (2022)

Budget Funding Year(s): 2020-2022 **Start Date:** December 18, 2020 **End Date:** December 17, 2022
 (must match resolution)

Funding Source: **Tax Dollars** 100% County

State Aid _____

\$203,850.00 **Federal Aid** _____
 (must match resolution)

Other _____