

DATE February 17, 2010

TO: Board of Acquisition and Contract

FROM: Edward Buroughs  
Acting Commissioner

SUBJECT: Resolution Authorizing the County of Westchester to Enter Into an Agreement With Grace Church Community Center, Inc., to Provide Case Management Services and Rental Assistance to Persons with AIDS/HIV and their Families, Enabling them to Remain in their Homes

The attached resolution authorizes the County of Westchester to enter into an agreement with Grace Church Community Center, Inc., to provide a grant from the Housing Opportunities for Persons With AIDS Program (HOPWA) for case management services and rental assistance. The program will help approximately 85 households under the tenant based rental assistance (TBRA) for a period of one year, as well as case management services, and 40 households will be assisted with short term rent, mortgage or utility (STRMU) assistance for a period not to exceed 21 weeks in order for these persons with AIDS/HIV and their families to remain housed. The total of the grant is \$1,358,362.00, and the term of the agreement is April 1, 2010, to March 31, 2011.

Grace Church Community Center, Inc., has been administering this program, funded through the County's HOPWA Program, for the past 18 years. Westchester County received the HOPWA grant from the U.S. Department of Housing and Urban Development through New York City. Through this grant, rental subsidies and case management services are provided to low income persons with HIV/AIDS and their families throughout Westchester County to enable them to remain in their homes. Funding for this program is allocated as follows: TBRA \$929,632.00 (rental subsidies are determined on a case by case basis according to Section 8 eligibility guidelines) and STRMU \$60,000.00 for subsidies and \$369,000.00 for supportive services (case management services and related supportive services, with administrative fees not to exceed 7 percent of the contract amount).

The agreement will serve the public purpose of providing affordable housing to persons with HIV/AIDS.

The goal and objective of this program is to assist persons with HIV/AIDS and their families with supportive services and rental housing assistance so that they can remain in permanent and affordable housing. The program will be monitored, as Grace Church Community Center will submit quarterly reports and an annual performance report at the end of the calendar year to the Department of Planning, and site visits will be conducted.

Should the agreement not be authorized, persons with HIV/AIDS will not receive essential case management services and rental assistance that will support their general welfare. There will also be an increase of homeless individuals in Westchester County, and grant funding will be lost.

Act # 206-2009, adopted December 7, 2009, by the Westchester County Board of Legislators authorizing Westchester County to enter into a three year Intermunicipal Grant Agreement with the City of New York (the IMA) to allow the County to receive a grant in the amount of \$2,165,321.00 for Year Eighteen (Fiscal Year 2009) HOPWA grant funds. On January 20, 2010, the Board of Acquisition and Contract approved a resolution authorizing the County to administer the HOPWA grant.

Authority to exempt the agreement from the requirements of the County of Westchester Procurement Policy and Procedures, pursuant to Section 3(a)xxi thereof, has been granted by your Honorable Board in accordance with a separate resolution of even date herewith.

I recommend approval of this agreement.

EB/dg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-4-2010 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with Grace Church Community Center, Inc., through the Housing Opportunities for Persons With AIDS Program, in the amount of \$1,358,362.00, to be paid pursuant to an approved budget, for a period beginning April 1, 2010, and ending March 31, 2011, to provide tenant based rental assistance (TBRA) for a period of one year as well as case management services, and 40 persons will be assisted with short term rent, mortgage or utility assistance for a period not to exceed 21 weeks in order for these persons with AIDS/HIV and their families to remain in their homes, and be it further

RESOLVED: that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

|      |      | Major Program, Program & Phase | Object     | Trust   |                |
|------|------|--------------------------------|------------|---------|----------------|
| Fund | Dept | Or Unit                        | Sub Object | Account | Dollars        |
| 263  | 19   | 175J                           | 4380       | T175    | \$1,358,362.00 |

Budget Funding Year(s)  
(must match resolution)

FY 2009

Start Date

April 1, 2010

End Date

March 31, 2011

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$1,358,362.00**  
(must match resolution)

Federal Aid \$1,358,362.00 – U.S. Department of Housing and Urban Development

Other \_\_\_\_\_

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APPROVED BOARD OF ACQUISITION & CONTRACT - 5/4/2010 - MARY VIEIRA, SECRETARY