

77194

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: June 9, 2020

SUBJECT: Authority to exercise the County's option to extend the term of an agreement with United Steel Products, Inc. for one two (2) year option period, thereby increasing the amount of the agreement by \$179,670.00 and extending the term of the agreement through October 31, 2022 (Contract No. 17-202-Rev.)

By Resolution approved on August 29, 2017 (the "August 29th Resolution"), your Honorable Board awarded Contract No. 17-202-Rev. to United Steel Products, Inc. ("United Steel Products"). The August 29th Resolution authorized the County of Westchester (the "County") to enter into Contract No. 17-202-Rev. with United Steel Products, pursuant to which United Steel Products was to provide Garage Door Maintenance and Services at DPW Maintained Facilities, Westchester County, New York for the amount of \$269,505.00 for the period of November 1, 2017 through October 31, 2020, ("Contract No. 17-202-Rev." or the "Agreement"), with the County having the sole option to extend the Agreement for one (1) two (2) year option period.

The County now seeks authority from your Honorable Board to 1) exercise the two (2) year renewal option and extend the termination date of the Agreement from October 31, 2020 to October 31, 2022; and 2) increase the amount of the Agreement by \$179,670.00 from an amount of \$269,505.00 to a new total amount not to exceed \$449,175.00.

All other terms and conditions of the August 29, 2017 Resolution and the Agreement shall remain in full force and effect and unchanged.

This contract is in the public's best interest because it will promote the health and safety of the general public by allowing County Facilities to remain operational along with protecting County property by maintaining perimeter security of County buildings.

Payment for a portion of this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

RESOLUTION

CONTRACT NO. 17-202-Rev.

Upon a communication from the Commissioner of the Department of Public Works and Transportation, be it hereby

RESOLVED, that the County is authorized to 1) exercise its two (2) year renewal option for Contract No. 17-202-Rev. with United Steel Products, Inc., 33-40 127th Place, Flushing, New York 11368, to provide Garage Door Maintenance and Services at DPW Maintained Facilities, Westchester County, New York and extend the termination date of the Agreement from October 31, 2020 to October 31, 2022; and 2) increase the amount of the Agreement by \$179,670.00 from an amount of \$269,505.00 to a new amount not to exceed \$449,175.00; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the August 29, 2017 Resolution and the Agreement shall remain in full force and effect and unchanged; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute all documents and take all actions necessary to effectuate the purpose hereof.

Original Agreement	\$269,505.00
This Amendment	<u>\$179,670.00</u>
TOTAL	\$449,175.00

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	3200	4380		\$ 2,200.00 (2020)
	101	46	3300	4380		\$ 700.00 (2020)
	101	46	3400	4380		\$ 2,400.00 (2020)
	161	44	4110	4380		\$ 2,240.00 (2020)
	101	46	3200	4380		\$26,200.00 (2021)
	101	46	3300	4380		\$ 8,325.00 (2021)
	101	46	3400	4380		\$28,530.00 (2021)
	161	44	4110	4380		\$26,780.00 (2021)
	101	46	3200	4380		\$24,000.00 (2022)
	101	46	3300	4380		\$ 7,625.00 (2022)
	101	46	3400	4380		\$26,130.00 (2022)
	161	44	4110	4380		\$24,540.00 (2022)

Budget Funding Year(s): 2020-2022 **Start Date:** November 1, 2020 **End Date:** October 31, 2022
 (must match resolution)

Funding Source: **Tax Dollars** \$126,110.00 County

State Aid _____

\$179,670.00 **Federal Aid** _____
 (must match resolution)

Other \$53,560.00 Airport Special Revenue Fund