

DATE February 18, 2010

TO: Board of Acquisition and Contract

FROM: Edward Buroughs  
Acting Commissioner

SUBJECT: Resolution Authorizing the Agreement Between the County of Westchester and the Port Chester Housing Authority for a Roof Replacement Project at the Terrace Avenue Development in the Village of Port Chester

The attached resolution authorizes the County of Westchester to enter into an agreement with the Port Chester Housing Authority to provide a grant from the Community Development Block Grant Program under the American Recovery and Reinvestment Act of 2009. The grant will be used to remove and replace the roof at the 167-169 Terrace Avenue housing complex in the Village of Port Chester. The term of the agreement is March 15, 2010, to October 31, 2010, and the amount of the grant is \$149,348.00.

The Port Chester Housing Authority provides low income families with affordable housing. Port Chester Housing Authority plans to replace the 20 year old roof at the 167-169 Terrace Avenue location. This housing complex has 62 units of senior housing. This project will prevent further deterioration of this building, allowing residents to live in a safe environment. The contract will include, but not be limited to, the removal and replacement of the roof, insulation, metal flashing and roof ladders on one side of 167-169 Terrace Avenue.

This agreement will serve the public purpose of protecting the safety and security of the senior residents and preserving affordable housing as well as fiscal responsibility.

The goal and objective of this agreement is to provide the residents of this senior housing complex with a new roof. This project will also exhibit fiscal responsibility by securing funds from non-taxpayer sources. The project will be monitored by the Department of Planning staff, who will make site visits to ensure all contractual obligations are met.

Should the agreement not be authorized, the safety of the residents of this 62 unit low income senior housing complex will be in jeopardy.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 9-2008, adopted February 4, 2008, by the Westchester County Board of Legislators, authorized the County to file an amendment to the Consolidated Plan application consisting of an Action Plan for Fiscal Year 2008 as an Urban County to the United States Department of Housing and Urban Development (HUD).

On June 4, 2009, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development for the Community Development Block Grant Program under the American Recovery and Reinvestment Act of 2009.

I recommend approval of this agreement.

EB/dg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 3-4-2010 - JOMARY VIEIRA, SECRETARY

## RESOLUTION

UPON A COMMUNICATION FROM THE ACTING COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED, that the County of Westchester is hereby authorized to enter into an agreement with the Port Chester Housing Authority through the Community Development Block Grant Program under the American Recovery and Reinvestment Act of 2009, in the amount of \$149,348.00, pursuant to an approved budget, for a period beginning March 15, 2010 and ending October 31, 2010 to include, but not be limited to, the removal and replacement the roof, insulation, metal flashing and roof ladders on one side of 167-169 Terrace Avenue in the Village of Port Chester, and be it further

RESOLVED, that the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Recommended for Approval:

Account to be Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	19	9511	4380	T951	\$149,348.00

Budget Funding Year(s) (must match resolution)      FY 2008      Start Date      March 15, 2010      End Date      October 31, 2010

Funding Source      Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

**\$149,348.00**      Federal Aid \$149,348.00 – U.S. Department of Housing and Urban Development  
 (must match resolution)

Other \_\_\_\_\_

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