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DATE: May 19, 2020

TO: Honorable Board of Acquisition and Contract

FROM: Honorable George Latimer
Westchester County Executive

RE: Resolution to exempt the procurement of an agreement with A Voice - Language & Training Services, LLC, pursuant to which it will provide sign language interpretation services pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy.

Authority is hereby requested from your Honorable Board to exempt the procurement of an agreement (the "Agreement") between the County of Westchester (the "County") and A Voice - Language & Training Services, LLC ("A Voice"), pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy. A Voice will provide sign language interpretation services for a term commencing on May 18, 2020 and continuing through December 31, 2020 for a total amount not to exceed \$35,000.

Ordinarily, under Section 5(b) of the Procurement Policy, the County is required to solicit written or oral quotations from no fewer than three entities customarily providing such services. Given the current COVID-19 crisis, sign language interpretation services are necessary and mandated. The County Executive has a daily briefing for all of Westchester County residents, and the hard of hearing or deaf require interpretation services.

As A Voice has 20+ years of providing this service, and for the reasons set forth above, it is proposed that the best interests of the County would be served by exempting the procurement of the proposed Agreement from the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

Accordingly, I recommend and urge your Honorable Board's approval of the annexed Resolution.

RESOLUTION

Upon a communication from the County Executive, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an agreement with A Voice - Language & Training Services, LLC (“A Voice”), for a term commencing on May 18, 2020 and continuing through December 31, 2020, pursuant to which A Voice will provide sign language interpretation services, for a total amount not to exceed \$35,000.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/12/2020 - LISA MURPHY, SECRETARY