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DATE: May 19, 2020

TO: Board of Acquisition and Contract

FROM: Sherlita Amler, M.D.
Commissioner of Health

RE: Authorization to Amend an Approved Resolution, as amended, which authorized the County of Westchester to Enter into an Agreement with Health Research, Inc. to accept funding for both the Coronavirus (COVID-19) Emergency Response Activities Program grant and for the COVID-19 contact tracing program, for the period from March 5, 2020 through March 15, 2021, for the revised total amount not-to-exceed \$1,294,495, pursuant to an approved budget, by further increasing the amount not-to-exceed by an additional \$768,774, pursuant to an approved budget, and extending the termination date from March 15, 2021 through May 7, 2021.

On April 9, 2020, your Honorable Board approved a Resolution (the "April 9, 2020 Resolution") which authorized the County of Westchester ("County"), acting by and through its Department of Health (the "WCDH"), to enter into an agreement with Health Research, Inc. to accept funding for the Coronavirus ("COVID-19") Emergency Response Activities Program grant, for the period from March 5, 2020 through March 15, 2021, in the amount not-to-exceed \$994,495, pursuant to an approved budget.

On April 30, 2020, the April 9, 2020 Resolution was amended in order to increase the contract amount not-to-exceed by an additional \$300,000, pursuant to an approved budget, to support building an infrastructure to develop a COVID-19 contact tracing program in the county. This agreement has not yet been executed.

Furthermore, the County was recently informed that HRI will be awarding an additional amount not-to-exceed \$64,478 in contact tracer funds, plus an additional amount not-to-exceed \$704,296 in restricted placeholder funds.

This contact tracer funding is being used to develop a contact tracing program, which will promote the public health, safety and general welfare of County residents by further expanding the County's response capacity to the COVID-19 pandemic.

The restricted placeholder funds are earmarked to make them quickly available to the County as needed to continue to rapidly and effectively respond to the COVID-19 pandemic by instituting measures consistent with serious biological public health emergencies and bio-surveillance during a public health emergency. Use of these funds will promote the public health, safety and general welfare of County residents to address the constantly changing parameters as per guidance and directives from the CDC.

The goal of the contact tracer program is to control the COVID-19 infection rate. The objectives are to identify and notify all potential contacts of exposed and infected individuals to take the proper steps to stop the spread of COVID-19, including but not limited to, testing of contacts, isolating infected people, tracing such contacts and quarantining these contacts while also addressing concerns about confidentiality and privacy and ensure the ability of the WCDH to rapidly and effectively respond to the COVID-19 pandemic by instituting measures consistent with serious biological public health emergencies and bio-surveillance.

Fulfillment of these objectives will contribute to the enhancement of public health surveillance and real-time reporting of all data through development of new and changing response plans and protocols, thereby decreasing the time to identify new causes, risk factors and instituting better interventions for all persons affected by COVID-19.

Program tracking and monitoring will be accomplished through daily County COVID-19 briefings, coordination of contact tracer activities with the NYSDOH, updates through the NYSDOH Commerce system, and review of all epidemiological data.

The request that the existing approved resolution be further amended is to add an additional amount not-to-exceed \$64,478 in contact tracer funds, plus an additional amount not-to-exceed \$704,296 in restricted placeholder funds, pursuant to approved budgets, for a revised total contract amount not-to-exceed \$2,063,269, and to extend the termination date from March 15, 2021 to May, 7, 2021.

Except as otherwise expressly amended herein, all other terms and conditions of the April 9, 2020 Resolution as amended shall remain unchanged.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Your approval of the attached resolution, as amended, is respectfully requested.

Attachment

/dc

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

RESOLVED, that the Resolution approved on April 9, 2020, as amended on April 30, 2020, authorizing the County of Westchester (the "County"), acting by and through its Department of Health ("WCDH"), to enter into an agreement with Health Research, Inc. ("HRI") to accept funding for both the Coronavirus (COVID-19) Emergency Response Activities Program and for the COVID-19 contact tracing program, for the period from March 5, 2020 through March 15, 2021, for the revised total amount not-to-exceed \$1,294,495, pursuant to an approved budget, is amended to increase the contract amount not-to-exceed by an additional \$768,774, pursuant to an approved budget, for a revised total contract amount not-to-exceed \$2,063,269 and to extend the termination date from March 15, 2021 to May, 7, 2021; and, be it further

RESOLVED, that all remaining terms and conditions set forth in the April 9, 2020 resolution as amended shall remain the same and in full force and effect;

and, be it further;

RESOLVED, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health
County of Westchester
10 County Center Road, 2nd Floor
White Plains, New York 10607

Original Agreement	\$994,495
First Amendment	\$300,000
Second Amendment	\$
This Amendment	\$768,774
TOTAL	\$2,063,269

Agreement #

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	263	27	V009	9856	G009	\$64,478
	263	27	V009	9853	G009	\$704,296
Budget Funding Year(s) (must match resolution)						
	<u>2020-2021</u>		Start Date	<u>3/5/20</u>	End Date	<u>5/07/21</u>
Funding Source						
		Tax Dollars				
		State Aid				
		Federal Aid	\$704,296: 100% Federal pass thru funds, from HRI,NYSDOH			
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(must match resolution)		Other	X - \$64,478			