

**76409**

**DATE:** April 29, 2020

**TO:** Board of Acquisition and Contract

**FROM:** Sherlita Amler, M.D.  
Commissioner of Health

**RE:** Authorization to Amend an Approved Resolution which authorized the County of Westchester to Enter into an Agreement with Health Research, Inc. to receive and administer a Grant for the Coronavirus (COVID-19) Emergency Response Activities Program, for the period from March 5, 2020 through March 15, 2021, in the amount not-to-exceed \$994,495, pursuant to an approved budget; by increasing the contract amount not-to-exceed for an additional \$300,000, pursuant to an approved budget, for a revised total contract amount not-to-exceed \$1,294,495.

On April 9, 2020, your Honorable Board approved a Resolution (the "April 9, 2020 Resolution") which authorized the County of Westchester ("County"), acting by and through its Department of Health (the "WCDH"), to enter into an agreement with Health Research, Inc. to accept funding for the Coronavirus ("COVID-19") Emergency Response Activities Program grant, for the period from March 5, 2020 through March 15, 2021, in the amount not-to-exceed \$994,495, pursuant to an approved budget. This agreement has not yet been executed.

The County was recently informed that an additional \$300,000 would be added to the agreement to support building an infrastructure to develop a COVID-19 contact tracing program in the county for which the County has been selected to pilot. It is anticipated that a robust contracting tracing initiative would become a targeted weapon in the arsenal of epidemic response and preparedness.

Use of this funding to develop a contact tracing program will promote the public health, safety and general welfare of County residents by further expanding the County's response capacity to the COVID-19 pandemic. The idea of building of a disease contact tracer team has been developed by global public health professionals to assist governments and societies in containing the COVID-19 pandemic.

The goal of this Program is to control the COVID-19 infection rate. The objectives are to identify and notify all potential contacts of exposed and infected individuals to take the proper steps to stop the spread of COVID-19, including but not limited to, testing of contacts, isolating infected people, tracing such contacts and quarantining these contacts while also addressing concerns about confidentiality and privacy and ensure the ability of the WCDH to rapidly and effectively respond to the COVID-19 pandemic by instituting measures consistent with serious biological public health emergencies and bio-surveillance.

Fulfillment of these objectives will contribute to enhancement of public health surveillance and real-time reporting of all data through development of new and changing response plans and protocols, thereby decreasing the time to identify new causes, risk factors and instituting better interventions for all persons affected by COVID-19.

Program tracking and monitoring will be accomplished through daily County COVID-19 briefings, coordination of contact tracer activities with the NYSDOH, updates through the NYSDOH Commerce system, and review of all epidemiological data.

The request that the existing approved resolution be amended is to accept the additional funding of \$300,000, pursuant to an approved budget, for a revised total contract amount not-to-exceed \$1,294,495.

Except as otherwise expressly amended herein, all other terms and conditions of the April 9, 2020 Resolution shall remain unchanged.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms.

Your approval of the attached resolution is respectfully requested.

Attachment

/dc

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/09/2020 - ISA MRISA/SECRET/04/09/2020

# RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF HEALTH, be it hereby

**RESOLVED,** that the Resolution approved on April 9, 2020 authorizing the County of Westchester (the "County"), acting by and through its Department of Health ("WCDH"), to enter into an agreement with Health Research, Inc. ("HRI") to accept funding for the Coronavirus ("COVID-19") Emergency Response Activities Program grant, for the period from March 5, 2020 through March 15, 2021, in the amount not-to-exceed \$994,495, pursuant to an approved budget, is amended to increase the contract amount not-to-exceed by an additional \$300,000, pursuant to an approved budget, for a new total contract amount not-to-exceed \$1,294,495; and, be it further

**RESOLVED,** that all remaining terms and conditions set forth in the April 9, 2020 resolution shall remain the same and in full force and effect;

and, be it further;

**RESOLVED,** that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute all appropriate contracts or documents necessary to effectuate the purposes of this resolution in the manner prescribed by law.

Department of Health  
 County of Westchester  
 10 County Center Road, 2<sup>nd</sup> Floor  
 White Plains, New York 10607  
 April 29, 2020

Original Agreement	\$994,495
First Amendment	\$
Second Amendment	\$
<b>This Amendment</b>	<b>\$300,000</b>
<b>TOTAL</b>	<b>\$1,294,495</b>
Agreement #	

Account to be Charged/Credited			Major Program, Program & Phase or Unit	Object/ Sub-Object	Trust Account	Dollars
	Fund	Dept				
	263	27	V009	9856	G009	\$300,000
Budget Funding Year(s) (must match resolution)						
	<u>2020-2021</u>	Start Date	<u>3/5/20</u>	End Date	<u>3/15/21</u>	
Funding Source	Tax Dollars		_____			
	State Aid		_____			
<b>\$300,000</b>	Federal Aid		_____			
(must match resolution)	Other		X - \$300,000			