

76400

DATE: April 28, 2020

TO: Board of Acquisition and Contract

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution authorizing an amendment to the agreement between the County of Westchester and Heriberto Contreras to provide consultant services for the Westchester Census 2020 in order to and increase the dollar amount from \$50,000.00 to \$65,000.00; an increase of \$15,000.00.

On January 16, 2020, your Honorable Board approved a resolution authorizing the County of Westchester to enter into an agreement with Heriberto Contreras to provide consultant services to coordinate the 2020 Census efforts for Westchester County. The not to exceed award amount is \$50,000.00 pursuant to an approved budget. The term of the agreement is January 20, 2020 to July 31, 2020.

The parties now desire to amend the above referenced agreement in order to increase the dollar amount from \$50,000.00 to \$65,000.00; an increase of \$15,000.00. The additional funds are required in order for Heriberto Contreras to complete additional obligations related to Census 2020. This amendment is needed as the COVID-19 restrictions inhibited our ability to conduct Census 2020 events that would allow groups of residents to complete their Census and has necessitated creative alternative activities to be implemented while Westchester residents are asked to remain home.

The goal and objective of this agreement is to work to ensure that every county resident is counted in the 2020 Census. The County Executive has appointed members to a Complete Count Committee to marshal outreach efforts to residents through trusted community leaders. Planning Department staff are supporting this effort through hiring a Coordinator of the 2020 Census efforts for Westchester County that will ensure that Westchester's population is accurately counted.

I recommend approval of this amendment.

NVD/cp
Attachment

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to amend the agreement with Heriberto Contreras to coordinate the 2020 Census efforts for Westchester County, in order to increase the not to exceed amount from \$50,000.00 to \$65,000.00; an increase of \$15,000.00 pursuant to an approved budget; and be it further

RESOLVED: that all the other terms and conditions of the agreement will remain the same, and it is further

RESOLVED: that the County Executive or his authorized designee be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate purposes hereof.

Original Agreement	\$50,000.00
This Amendment	<u>\$15,000.00</u>
	\$65,000.00

AGREEMENT NUMBER: C-PL-20-487

Account to be Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
101	19	0100	4380		\$15,000.00

Budget Funding Year(s) FY 2019 Start Date January 1, 2019 End Date July 31, 2020
 (must match resolution)

Funding Source Tax Dollars \$15,000.00
 State Aid _____
\$15,000.00 Federal Aid _____
 (must match resolution) Other _____