

76037

DATE: April 14, 2020

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend an agreement with Family Services of Westchester, Inc. to provide Information: Mobility Management Services to the elderly under the Community Services for the Elderly Program in order to exercise the first of four (4) extension terms to renew and extend the term of the Agreement, for the period commencing on April 1, 2020 and continuing through March 31, 2021, in an amount not to exceed \$50,000 in State funds.

By resolution approved on April 25, 2019, your Honorable Board authorized the County of Westchester (the "County") acting through its Department of Senior Programs and Services (the "Department") to enter into an agreement (the "Agreement") with Family Service of Westchester, Inc. ("FSW" or the "Contractor") to provide Information: Mobility Management Services for the elderly under the Community Services for the Elderly Program (the "Program or "Services") for the program period commencing on April 1, 2019 and continuing through March 31, 2020 (the "Initial Term"). State funding for the Program was for an amount not to exceed \$50,000, payable pursuant to an approved budget, with the County having the sole option to renew and extend the term of the Agreement with FSW for up to four (4) additional one-year extension terms (each an "Extension Term"); however, noting that funding could vary from year to year, which would impact the not to exceed amount of the contract, subject to the prior approval of your Honorable Board. The Agreement was subsequently executed.

The County now seeks authority from your Honorable Board to amend the Agreement with FSW for the provision of the Services in order to exercise its first Extension Term authorized under the Agreement for the period commencing on April 1, 2020 and continuing through March 31, 2021 (the "First Extension Term"). State funding for the First Extension Term will be at the same funding amount as the Initial Term (the "First Amendment").

Except as specifically amended as described herein, all other terms and conditions set forth in the IMAs shall remain in full force and effect.

For the 2019 Program year, the Contractor provided 24,914 units of service to 24,914 duplicated and 2,484 unduplicated participants.

Accordingly, I most respectfully recommend adoption of the attached proposed resolution.

MC/SJ/

Att.

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/23/2020 - LISA MARIJA SECRETARY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES BE IT HEREBY:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs & Services (the "Department") is hereby authorized to amend its agreement (the "Agreement") with Family Services of Westchester, Inc. ("FSW" or the "Contractor") in order to exercise its first of four (4) additional one-year extension terms (each an "Extension Term") authorized under the Agreement to renew and extend the term of the Agreement for the provision of Information: Mobility Management Services to the elderly under the Community Services for the Elderly Program for the period commencing on April 1, 2020 and continuing through March 31, 2021 (the "First Extension Term"). State funding for the First Extension Term will in an amount not to exceed \$50,000, payable pursuant to an approved budget (the "First Amendment"); and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be	Fund	Dept	Major Program Program & Phase Or Unit or Org	Object/ Sub Object	Trust Account	Dollars
Charged	263	85	047V	4380	T047	\$50,000
Budget Funding Year(s) <u>2020 - 2021</u> Start Date <u>4/1/2020</u> End Date <u>3/31/2021</u> (must match resolution)						
Funding Source		State Aid	<u>\$50,000</u>			
		Other	<u>\$0</u>			
<u>\$50,000</u>						
(must match resolution)						

APPROVED BOARD OF ACQUISITION & CONTRACT - 04/23/2020 - LISA MIJAJ, SECRETARY