

**74991**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** February 26, 2020

**SUBJECT:** Authority to amend an agreement with My Sisters' Place, Inc. to provide domestic violence education and training services by increasing the not-to-exceed amount by \$17,398.

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On March 8, 2018, your Honorable Board approved a resolution authorizing the County of Westchester, acting by and through its Office for Women, (the "County") to enter into an agreement with My Sisters' Place, Inc. ("MSP"), pursuant to which it will provide domestic violence education and training services, for a term commencing on January 1, 2018 and continuing through December 31, 2020, for a total amount not-to-exceed exceed \$1,031,580 (the "Agreement"). The Agreement was subsequently executed.

On March 21, 2019, your Honorable Board approved a resolution authorizing the County to amend the Agreement by increasing the not-to-exceed amount by \$6,875, from an amount not-to exceed \$1,031,580 to an amount not-to-exceed \$1,038,455, to be applied to the 2019 budget within the Agreement (the "First Amendment"). The First Amendment was subsequently executed.

Authority is now respectfully requested from your Honorable Board for the County to amend the Agreement once again by increasing the not-to-exceed amount by \$17,398, from an amount not-to-exceed \$1,038,455 to an amount not-to-exceed \$1,055,853 (the "Second Amendment"). This additional funding will only be applied to the 2020 budget within the Agreement.

Except as specifically amended hereby, all other terms and conditions of the Agreement and the First Amendment shall remain the same.

The proposed Second Amendment will serve a public purpose by providing additional funding for MSP to educate middle and high school students in an effort to end teen dating violence.

The goal and objective of the proposed Second Amendment is to provide additional funding for MSP to provide education to middle and high school students in an effort to end teen dating violence.

The goal and objective of the proposed Second Amendment will be tracked and monitored by the Office for Women.

We respectfully recommend the adoption of the attached resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2020 - LISA MRIJAJ, SECRETARY

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester, acting by and through its Office for Women, (the "County") is hereby authorized to amend an agreement, as previously amended, with My Sisters' Place, Inc. ("MSP") pursuant to which MSP will provide domestic violence education and training services, for a term commencing on January 1, 2018 and continuing through December 31, 2020, for a total amount not-to-exceed exceed \$1,038,455 (the "Agreement"), in order to increase the not-to-exceed amount by \$17,398, from an amount not-to-exceed \$1,038,455 to an amount not-to-exceed \$1,055,853; and be it further

**RESOLVED**, that this additional funding will only be applied to the 2020 budget within the Agreement; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Agreement, as previously amended, shall remain the same; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

**2018 Budget**

168,251 My Sisters' Place

**168,251** Trust funds

123,377 My Sisters' Place

52,232 Hope's Door

**175,609** Tax levy funds

**343,860** Total 2018

**6,875** 2% increase in 2019

**10,523** 3% increase in 2020

**361,258** Total 2020

**2019 Budget**

**2% (6,875) increase**

168,251 My Sisters' Place

**168,251** Trust funds

129,208 My Sisters' Place

53,276 Hope's Door

**182,484** Tax levy funds

**350,735** Total 2019

**2020 Budget**

**3% (10,523) increase**

171,616 My Sisters' Place

**171,616** Trust funds

134,768 My Sisters' Place

54,874 Hope's Door

**189,642** Tax levy funds

**361,258** Total 2020

Account(s) to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year(s)
263	11	111V	4380	T111	\$3,365	2020
101	11	0900	4380	N/A	\$14,033	2020

**Budget Funding Year(s)** 2020

(must match resolution)

**Start Date:** 1/1/2020

**End Date:** 12/31/2020

**Funding Source:**

Tax Dollars \$17,398

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_

\$17,398

(must match resolution)

Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 03/26/2020 - LISA MRIJAJ, SECRETARY