

73967

DATE: January 15, 2020

TO: Board of Acquisition & Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend its agreement with DOROT, Inc. for the purpose of providing In-Home Contact/Support services to Westchester County residents 60 years or older under Title III-B of the Older Americans Act in order to exercise the first of four (4) extension terms to extend the agreement for the period commencing on January 1, 2020 and continuing through December 31, 2020, in an amount not-to-exceed \$48,516.

By resolution approved on March 28, 2019 (the "March 28th Resolution"), your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Senior Programs & Services (the "Department") to, among other things, enter into an agreement (the "Agreement") with DOROT, Inc. ("DOROT" also the "Contractor") for the purpose of providing In-Home Contact/Support services to Westchester County residents 60 years or older, under Title III-B of the Older Americans Act (the "Program"). The March 28th Resolution also specified that the Contractor would be paid an amount not-to-exceed \$48,516 in federal funds, pursuant to the agreed-upon unit costs for actual services provided and data entered in the New York State Office for the Aging's PeerPlace System, for the program period commencing on January 1, 2019 and continuing through December 31, 2019 (the "Initial Term"). The March 28th Resolution also authorized that the County in its sole discretion may extend the term of the Agreement for up to four (4) additional extension terms of one (1) year each (each an "Option Term"), on the same terms and conditions as the initial term, except that the unit cost may vary each year and that any extension by the County shall be subject to the availability of funds, the County conducting a cost/price analysis, in accordance with federal law, acceptable past performance, the County determining that an extension is in its best interest, and the prior approval of your Honorable Board. The Agreement was subsequently executed.

The County now seeks the authority of your Honorable Board to amend the Agreement with the Contractor in order to exercise the first of the County's four (4) options to extend the term of the Agreement for the provision of the Program by an additional year for the period commencing on January 1, 2020 and continuing through December 31, 2020 (the "First Option Term"). Federal funding for the Program shall be at the same not to exceed amount as the Initial Term, (the "First Amendment").

Since the First Amendment with the Contractor will be paid for with funds subject to the Federal Common Grant Rules, 45 CFR 92.36 (f) requires grantees to perform a price or cost analysis in order to test the market before such options may be exercised. In an effort to comply with this

requirement, the Department obtained nine (In-Home Contact/Support) quotes for the Program services in order to complete the price analysis. Based on the price analysis, the Department has determined that DOROT currently provides the type of programs that are the most advantageous to the County at the most reasonable unit cost for the service. Therefore, based on the aforementioned, the Department believes that it is prudent to exercise the County's option under the current Agreement for the Program services from the current Contractor for 2020.

For the 2019 program year, DOROT provided 3,562 Friendly Visiting contact units to 157 unduplicated clients, 2,323 contact units of Telephone Reassurance to 183 unduplicated clients, as well as 168 units of University Without Walls contacts to 27 unduplicated clients. DOROT has a history of consistently exceeding the projected units of service which combined with their cost effectiveness makes them an optimal candidate to continue the provision of these services.

Except as otherwise specifically amended hereby, all other terms and conditions set forth in the Initial Agreement with the Contractor shall remain in full force and effect.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

Att.

APPROVED BOARD OF ACQUISITION & CONTRACTS 02/08/2020 JANA MARIJANEC

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, be it hereby:

RESOLVED, that the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department") is hereby authorized to amend an agreement (the "Agreement") with DOROT, Inc. ("DOROT" also the "Contractor") for the purpose of providing In-Home Contact/Support services to Westchester County residents 60 years or older under Title III-B of the Older Americans Act (the "Program") in order to exercise the first of the County's four (4) options (each an "Option Term") to extend the term of the Agreement for the period commencing on January 1, 2020 and continuing through December 31, 2020 (the "First Option Term"). Federal funding for the First Extension Term will be in an amount not-to-exceed \$48,516, for actual services provided and data entered in the New York State Office for the Aging's PeerPlace System (the "First Amendment"); and be it further

RESOLVED, that the DOROT is required to contribute in \$5,392 in DOROT matching funds to the program; and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions of the Initial Agreement remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Initial Agreement: \$48,516
 First Amendment \$48,516
 Total: \$97,032

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Account to be:						
Charged	263	85	686V	4380	T-686	\$ 48,516

Budget Funding Years 2020 Start Date 1/1/20 End Date 12/31/20
 (must match resolution)

Funding Source Tax Dollars: \$0

\$48,516 State Aid: \$0
 (must match resolution)

Federal Aid: \$48,516