

73341

TO: Honorable Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: December 12, 2019

SUBJECT: Authority for the County of Westchester to enter into a lease agreement with Seasafe Aero Services, Inc. for approximately 2,800 square feet of space in Building 4 at Westchester County Airport, from December 1, 2019 through November 30, 2024. (Lease Agreement No. WCA 19007)

Authority of your Honorable Board is requested for the County of Westchester (the "County") to enter into a lease agreement with Seasafe Aero Services, Inc. ("Seasafe") for approximately 2,800 square feet of space in Building 4 at Westchester County Airport. The term of the lease will be from December 1, 2019 through November 30, 2024.

Under the lease, Seasafe will pay the County monthly rent of \$5,143.00 during the first year (\$61,716.00 annually). Each year thereafter, the rent will increase by the greater of the Consumer Price Index or 3%. The tenant will also be responsible for paying all real estate taxes and utilities.

Seasafe has been a tenant at the Airport for many years. It provides maintenance services for airline vehicles and ground handling equipment. This agreement will be monitored by Airport administration.

This lease agreement is exempt from the Westchester County Procurement Policy pursuant to Section 3(b) thereof.

I recommend approval of the attached proposed Resolution.

HJG/DLV/dv

