



Westchester Community College

State University of New York

72881

TO: Board of Acquisition and Contract
FROM: Dr. Belinda S. Miles
President, Westchester Community College
DATE: November 26, 2019
SUBJECT: Resolution for Authority to Advertise
Contract No. WCC-20-647
Facility Wide HVAC Maintenance
Westchester Community College
Valhalla, New York

The 2019/2020 Operating Budget contains funds for the above referenced project.

The work under this contract consists of providing all necessary labor, materials and equipment required for preventative maintenance, inspection, and emergency service on all HVAC equipment at the Westchester Community College. This contract is for a term of three (3) years.

The objective of this contract is to provide regular Maintenance services for HVAC systems Facility Wide.

This contract is in the public's best interest because it will promote the health and safety of the general public by ensuring the continued reliability of HVAC systems and reduce the County's annual maintenance costs.

RESOLUTION

Upon communication from the President of Westchester Community College, be it

RESOLVED, that the President of Westchester Community College be and she hereby is authorized to solicit bids by public advertisement on the following contract:

CONTRACT NO. WCC-20-647
For
FACILITY WIDE HVAC MAINTENANCE
WESTCHESTER COMMUNITY COLLEGE
VALHALLA, NEW YORK

and be it further

RESOLVED, that adequate and sufficient security for the faithful performance of this contract shall be deemed to be receipt of a performance bond in an amount equal to 30% of the total contract amount, and in a form approved by the County Attorney. The Bond Underwriter or Surety must appear on the U.S. Treasury's listing of approved sureties (Department Circular 570) and all Sureties must be licensed to transact business in New York as a surety company; and be it further

RESOLVED, that this advertisement for bids will state that pursuant Chapter 308 of the Laws of the County of Westchester, the policy of the County is to encourage the meaningful and significant participation on County contracts for business enterprises owned by persons of color and women - Minority Business Enterprise (MBE) and Women Business Enterprise (WBE); and be it further

RESOLVED, that such advertisement shall appear in the following County newspaper(s):

THE JOURNAL NEWS (SOUTHERN EDITION)

Account to be
Charged/Credited

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
	010	34	0240	4408		

Budget Funding Year(s) 2019/2020 Start Date 06/01/20 End Date 05/31/23
 (must match resolution)

Funding Source: Tax Dollars: _____ Contractor Federal I.D. No./
 Social Security No.: _____
 State Aid: _____
 Federal Aid: _____ Vendor No.: _____
 Other: _____ Encumbrance No.: _____