

72826

DATE: November 25, 2019

TO: Board of Acquisition and Contract Administration

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution Authorizing the Agreement Between the County of Westchester and Human Development Services of Westchester, to provide funding for an Eviction & Foreclosure Prevention Program that will provide counseling services to low/moderate income households in Westchester County.

The attached resolution authorizes the County of Westchester to enter into an agreement with the Human Development Services of Westchester (the "HDSW") to provide a grant from the Community Development Block Grant Program. The grant will be used for an Eviction & Foreclosure Prevention Program in Westchester County. The amount of the grant is \$85,000.00, pursuant to an approved budget, and the term of the agreement is December 20, 2019 to December 19, 2020.

Human Development Services of Westchester, Inc., is a not-for-profit agency that will provide counseling services to approximately 300 low/moderate income households. The provision of these services will allow needy families to remain in their homes. HDSW's counseling services will include but not limited to working with each household to develop a sustainable budget, offer mediation services to resolve landlord/tenant concerns, and provide advocacy services when clients must attend court proceedings regarding eviction and foreclosure.

The goal and objective of this agreement is to provide assistance to low/moderate income households in order for them to remain in their homes. The program will be monitored by the Department of Planning staff, who will review the payment requests to make sure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 37-2019, adopted March 11, 2019, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Programs including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 30, 2019, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$3,544,891 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

NVD/cp/az
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/12/2019 - LIS, NPAJ, SECRETARY

RESOLUTION

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: That the County of Westchester (“County”) is hereby authorized to enter into an agreement with the Human Development Services of Westchester, Inc., through the Community Development Block Grant Program, in the amount of \$85,000.00, pursuant to an approved budget, for a period beginning December 20, 2019 and ending December 19, 2020, for an Eviction & Foreclosure Prevention Program in Westchester County that will assist approximately 300 low/moderate income households in order for them to remain in their homes. The project will include, but is not limited to, working with each household to develop a sustainable budget, offer mediation services to resolve landlord/tenant concerns, and provide advocacy services when clients must attend court proceedings regarding eviction and foreclosure, and be it further

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

		Major Program, Program & Phase	Object/	Trust	
Fund	Dept	Or Unit	Sub Object	Account	Dollars
263	19	067U	4380	T067	\$85,000.00

Budget Funding Year(s) FY 2019
(must match resolution)

Start Date December 20, 2019 End Date December 19, 2020

Funding Source

Tax Dollars _____

State Aid _____

\$85,000.00
(must match resolution)

Federal Aid \$85,000.00 – U.S. Department of Housing and Urban Development

Other _____