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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: November 26, 2019

SUBJECT: Resolution to Award to the Sole Bidder
Contract No. **WCA 19008**
Metasys System Service and Maintenance
Westchester County Airport
Towns of Harrison and North Castle and Village of Rye Brook, New York

Contractor: Johnson Controls, Inc.
Amount: \$266,697.00

On November 20, 2019, the County of Westchester ("County") received and opened one (1) bid for Contract No. WCA 19008 for Metasys System Service and Maintenance, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York.

One (1) contractor submitted a bid for this project. The project was advertised on the Empire State Purchasing Group website, in addition to the Journal News (Westchester-Putnam Edition), and was viewed by nine (9) entities on the Empire State Purchasing Group website. In addition, e-mails were sent to those nine (9) entities and to an additional one hundred forty seven (147) suppliers and contractors.

The bid was reviewed by the Department of Public Works and Transportation ("Department") and it was determined that Johnson Controls, Inc. submitted the sole bid in the amount of \$266,697.00.

The sole bidder has been investigated and it has been found that Johnson Controls, Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Other (Airport Special Revenue Fund)

The objective of this contract is to service the HVAC control system so that the Terminal Building and related support structures maintain proper climate control for the traveling public.

This contract is in the public's best interest because it will promote the general well-being of the passengers and staff at the Airport and maintain the operational efficiency of the HVAC system.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. WCA 19008 be awarded to Johnson Controls, Inc. in the not to exceed amount of \$266,697.00.

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/05/2019 - DAN COCCARDI, SECRETARY

RESOLUTION

CONTRACT NO. WCA 19008

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. WCA 19008 for Metasys System Service and Maintenance, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York be and is hereby awarded by the County of Westchester (“County”) to the sole bidder, Johnson Controls, Inc., 8 Skyline Drive, Hawthorne, New York 10532 in the amount of \$266,697.00; and be it further

RESOLVED, that as set forth in the Contract No. WCA 19008 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380		\$88,899.00 (2020)
	161	44	4110	4380		\$88,899.00 (2021)
	161	44	4110	4380		\$88,899.00 (2022)

Budget Funding Year(s): 2020-2022 **Start Date:** January 1, 2020 **End Date:** December 31, 2022
 (must match resolution)

Funding Source: **Tax Dollars** _____

State Aid _____

\$266,697.00 **Federal Aid** _____
 (must match resolution)

Other 100% Airport Special Revenue Fund