

72562

TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: November 12, 2019

SUBJECT: Resolution to Award to the Low Bidder
Contract No. **WCA 19004**
Emergency Spill Response Service
Westchester County Airport
Towns of Harrison and North Castle and Village of Rye Brook, New York

Contractors: Miller Environmental Group, Inc.
AARCO Environmental Services Corp.

Amount: \$300,000.00

On October 30, 2019 the County of Westchester ("County") received and opened two (2) bids for Contract No. WCA 19004 for Emergency Spill Response Service, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, utilizing a primary contractor and a secondary contractor. Each bidder was required to submit unit prices for responding to various types of spills.

The bids were reviewed by the Department of Public Works and Transportation ("Department") and it was determined that Miller Environmental Group, Inc. submitted the lowest responsible bid with unit prices totaling \$9,443.92, and AARCO Environmental Services Corp. submitted the second lowest responsible bid with unit prices totaling \$11,468.00.

Both bidders have been investigated and it has been found that Miller Environmental Group, Inc. and AARCO Environmental Services Corp.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Airport Special Revenue Fund

This contract is in the public's best interest as it will provide a service that will protect the environment, including the nearby watershed, from contamination through a rapid response to spills.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and department staff and will be reviewed regularly to ensure that funds are used appropriately.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

It is my recommendation that authority be granted for the County, acting by and through the Department, to enter into Contract No. WCA 19004 with the lowest responsible bidder, Miller Environmental Group, Inc., as the primary contractor, for Emergency Spill Response Service, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, and backup contract with AARCO Environmental Services Corp., in an aggregate amount not to exceed \$100,000.00 per year or \$300,000.00 for this three (3) year contract, contingent upon an approved budget.

This resolution has been reviewed by the Law Department.

A proposed resolution is attached for your consideration.

APPROVED BOARD OF ACQUISITION CONTRACT - 2/15/2019 - JOAN COCCARDI, SECRETARY

RESOLUTION

CONTRACT NO. WCA 19004

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that the County of Westchester ("County"), acting by and through the Department of Public Works and Transportation ("Department"), is hereby authorized to enter into Contract No. WCA 19004 with the lowest responsible bidder, Miller Environmental Group, Inc., 1300 Shames Drive, Westbury, New York 11590, as the primary contractor, for Emergency Spill Response Service, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York, and a backup contract with AARCO Environmental Services Corp., 50 Gear Avenue, Lindenhurst, New York 11757, in an aggregate amount not to exceed \$100,000.00 per year or \$300,000.00 for this three (3) year contract and payable pursuant to an approved budget; and be it further

RESOLVED, that as set forth in the Contract No. WCA 19004 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380		\$ 10,000.00 (2019)
	161	44	4110	4380		\$100,000.00 (2020)
	161	44	4110	4380		\$100,000.00 (2021)
	161	44	4110	4380		\$ 90,000.00 (2022)

Budget Funding Year(s): 2019-2022
(must match resolution)

Start Date: December 1, 2019 **End Date:** November 30, 2022

Funding Source: **Tax Dollars** _____

State Aid _____

\$300,000.00 **Federal Aid** _____
(must match resolution)

Other 100% Airport Special Revenue Fund