



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

72448

DATE: December 5, 2019

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner
Department of Social Services

SUBJECT: Authority to enter into an agreement with Caring for the Homeless Of Peekskill Inc. for, a.) the services of a domestic violence counselor, and b.) an emergency housing assistance program that will include the provision and operation of six (6) two-bedroom emergency housing units, during the period from September 1, 2019 through November 30, 2020, for an amount not-to-exceed \$316,850.00.

Authority is respectfully requested from your Honorable Board for the County of Westchester (the "County") to enter into an agreement with Caring for the Homeless Of Peekskill Inc. ("CHOP"), pursuant to which CHOP will provide the County with, a.) the services of a domestic violence counselor (the "Counselor Services"), and b.) an emergency housing assistance program that will include the provision and operation of six (6) two-bedroom emergency housing units, which will be used for victims of domestic violence, (the "EHAP Services") during the period from September 1, 2019 through November 30, 2020, for an amount not-to-exceed \$316,850.00 (the "Agreement").

Under the Agreement, the Counselor Services will be provided during the period from September 1, 2019 through August 31, 2020 and the EHAP Services will be provided during the period from December 1, 2019 through November 30, 2020.

Under the Agreement, CHOP will be authorized to subcontract, to My Sisters' Place, Inc., the work to provide the County with the Counselor Services.

By a resolution approved on August 29, 2019, your Honorable Board authorized the County to enter into an agreement with the United States Department of Housing and Urban Development (“HUD”) in order to accept HUD Number NY1237D2T041800 (the “Grant Agreement”). The Grant Agreement requires that the County provide a ‘match’ for the HUD grant funds. The County specified to HUD that the County’s ‘match’ would be provided through the County’s funding of the above-mentioned domestic violence counselor and emergency housing units. Accordingly, the proposed Agreement will fulfill the required County ‘match’.

The proposed Agreement will serve a public purpose by providing for the services of a domestic violence counselor and the provision and operation of emergency housing units for victims of domestic violence and, in so doing, fulfilling the County’s ‘match’ obligation under the Grant Agreement.

The goal and objective of the proposed Agreement is to provide for the services of a domestic violence counselor and the provision and operation of emergency housing units for victims of domestic violence and, in so doing, fulfill the County’s ‘match’ obligation under the Grant Agreement.

The goal and objective of the proposed Agreement is in the best interests of the County in terms of public health and safety, as providing for the services of a domestic violence counselor and emergency housing units for victims of domestic violence will ultimately help ensure the health and safety of such persons. The goal and objective of the proposed Agreement is also in the best interests of the County in terms of fiscal responsibility, as County meeting its ‘match’ requirement facilitates the County’s receipt of HUD funds under the Grant Agreement.

The goal and objective of the proposed Agreement will be tracked and monitored by the Department of Social Services.

The procurement of this Agreement is exempt from the County’s Procurement Policy pursuant to Section 3(a)(xiv) thereof.

I respectfully recommend the adoption of the attached resolution.

KMM/CW/bdm/nn

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby:

RESOLVED, that the County of Westchester (the "County") is hereby authorized to enter into an agreement with Caring for the Homeless Of Peekskill Inc. ("CHOP"), pursuant to which CHOP will provide the County with, a.) the services of a domestic violence counselor (the "Counselor Services"), and b.) an emergency housing assistance program that will include the provision and operation of six (6) two-bedroom emergency housing units, which will be used for victims of domestic violence, (the "EHAP Services") during the period from September 1, 2019 through November 30, 2020, for an amount not-to-exceed \$316,850.00 (the "Agreement"); and be it further

RESOLVED, that, under the Agreement, the Counselor Services will be provided during the period from September 1, 2019 through August 31, 2020 and the EHAP Services will be provided during the period from December 1, 2019 through November 30, 2020; and be it further

RESOLVED, that, under the Agreement, CHOP will be authorized to subcontract, to My Sisters' Place, Inc., the work to provide the County with the Counselor Services; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be
Charged/Credited

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2019	101	22	8900	5860	-----	\$33,334
2020	101	22	8900	5860	-----	\$283,516

Budget Funding Year(s): 2019- 2020 Start Date: 09/01/19 End Date: 11/30/20
(must match resolution)

		<u>5860</u>
Funding Source	Tax Dollars:	71%
<u>\$316,850.00</u>	State Aid:	29%
(must match resolution)	Federal Aid:	0%
	Other:	

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/19/2019 - LISA MARIJAN SECRETARY