

72156

DATE: October 18, 2019

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO ENTER INTO AN AGREEMENT (IT-1579) WITH CELLCO PARTNERSHIP D/B/A VERIZON WIRELESS FOR CELLULAR TELEPHONE SERVICES UTILIZING NYS OFFICE OF GENERAL SERVICES ("OGS") AGREEMENT NO. PS68692 FOR A TERM COMMENCING ON SEPTEMBER 16, 2019 AND CONTINUING UNTIL THE TERMINATION DATE OF OGS AGREEMENT NO. PS68692 FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$3,600,000

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BACKGROUND:

- Under a series of agreements, which were authorized by a series of resolutions approved by your Honorable Board, the County of Westchester (the "County") has contracted with Cellco Partnership, a Delaware general partnership doing business as Verizon Wireless, ("Verizon") for cellular telephone and wireless data services for a number of years.
- The County's current contract with Verizon, as amended, expired on September 15, 2019.
- Wireless services continue to be a valuable and essential tool for staff. Therefore, we now come before your Honorable Board requesting approval to enter into a new agreement (IT-1579) with Verizon for cellular telephone and wireless data services utilizing OGS Agreement No. PS68692 ("PS68692") for a term commencing on September 16, 2019 and continuing until the termination date of PS68692 for a total amount not to exceed \$3,600,000.
- Services covered by this contract are managed and audited by the Department of Information Technology and paid directly by the departments utilizing the services, after receiving appropriate authorization to procure such service.
- The public purpose for the requested contract is to benefit the public good by providing County staff with communication devices that enable them to do their jobs more efficiently.
- The goals and objectives for the services provided in the attached resolution is efficient, cost effective cellular telephone and data service. It is in the best interest of the County since it provides means for County staff to communicate in times of emergencies or during the course of normal work day related activities. Cellular service will be monitored by DoIT staff, in conjunction with staff from the department utilizing the service to be sure the service is not abused and remains cost effective.

- Under our performance based management initiative, this contract meets fiscal responsibility by utilizing excellent rates for services which were negotiated and approved by New York State, ultimately saving time and taxpayer money. Safety and security of residents is enforced by utilizing communication services that promote quick and efficient connectivity. Particularly in an emergency situation, fast service is critical. If this agreement were not approved, county staff would not be able to utilize cellular telephone or wireless data services.
- This procurement is exempt from the County's procurement policy, under Section 3 (a) i., as it is a procurement made pursuant to General Municipal Law Section 104.

ACTION REQUESTED:

- Authorization to enter into an agreement (IT-1579) with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, having a place of business located at One Verizon Way, Basking Ridge, New Jersey 07920, for cellular telephone and wireless data services for a term commencing on September 16, 2019 and continuing until the termination date of PS68692, for a total amount not to exceed \$3,600,000, utilizing the terms of OGS Agreement No. PS68692 upon which it is based, payable monthly and subject to County appropriations.

A resolution authorizing the above agreement is submitted herewith for your approval.

MB/SF/jpg  
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACTS 07/2019 - LIC. MRJ/SF/MB

## RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED: that the County of Westchester is authorized to enter into an agreement (IT-1579) with Cellco Partnership, a Delaware general partnership, doing business as Verizon Wireless, having a place of business located at One Verizon Way, Basking Ridge, New Jersey 07920, for cellular telephone and wireless data services for a period commencing on September 16, 2019 and continuing until the termination date of New York State Office of General Services (“OGS”) Contract Number PS68692, for a total not to exceed contract amount of \$3,600,000, payable monthly, utilizing the terms and conditions of said OGS Contract Number PS68692, upon which it is based; and be it further

RESOLVED, this Agreement is subject to County appropriations; and be it further

RESOLVED, this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the county shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary to effectuate the purposes hereof.

Account to be charged/credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2019			Various County Departments			\$210,000.00
2020			Various County Departments			\$720,000.00
2021			Various County Departments			\$720,000.00
2022			Various County Departments			\$720,000.00
2023			Various County Departments			\$720,000.00
2024			Various County Departments			\$510,000.00

Budget Funding Year(s): 2019-2024 Start Date: 9/16/19

End Date: 9/15/24, unless sooner terminated by OGS, or unless subsequently extended by OGS

Funding Source: Tax Dollars: \$ \_\_\_\_\_  
State Aid \_\_\_\_\_  
Federal Aid \_\_\_\_\_

\$3,600,000  
(must match resolution)

Other: Costs for cellular telephone & wireless data services are charged directly to the County departments utilizing the service

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/07/2019 - LISA MRIJAJ, SECRETARY