

72154

DATE: October 18, 2019

TO: Board of Acquisition and Contract

FROM: Marguerite Beirne, Chief Information Officer

RE: AUTHORIZATION TO ENTER INTO AN AGREEMENT (IT-1581) WITH AT&T CORP. FOR CELLULAR TELEPHONE SERVICES UTILIZING NYS OFFICE OF GENERAL SERVICES ("OGS") AGREEMENT NO. PS68689 FOR A TERM COMMENCING ON SEPTEMBER 16, 2019 AND CONTINUING UNTIL THE TERMINATION DATE OF OGS AGREEMENT NO. PS68689 FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$60,000

---

BACKGROUND:

- We come before your Honorable Board requesting approval to enter into an agreement (IT-1581) with AT&T Corp. for cellular services utilizing OGS Agreement No. PS68689 ("PS68689") for a term commencing on September 16, 2019 and continuing until the termination date of PS68689 for a total amount not to exceed \$60,000.
- The public purpose for the requested contract is to provide County staff with communication devices enabling them to be available to do their jobs more efficiently, therefore benefiting the public.
- The goals and objectives for the services provided in the attached resolution are to provide readily available, cost effective cellular telephone service. The service will be monitored by DoIT staff in conjunction with staff from the department utilizing the device to be sure the service meets departmental needs, is not abused and remains cost effective.

This procurement is exempt from the County's procurement policy, under Section 3 (a) i., as it is a procurement made pursuant to General Municipal Law Section 104.

ACTION REQUESTED:

- Authorization to enter into an agreement (IT-1581) with AT&T Corp. having an office and place of business at 1 AT&T Way, Bedminster, New Jersey 07921, for cellular telephone services, for a term commencing on September 16, 2019 and continuing until the termination date of PS68689, for a total amount not to exceed \$60,000, utilizing the terms of OGS Agreement No. PS68689 upon which it is based, payable monthly and subject to County appropriations.

A resolution authorizing the execution of the aforementioned agreement is submitted herewith for your consideration.

MB/SF/jpg  
Attachment

## RESOLUTION

UPON A COMMUNICATION FROM THE CHIEF INFORMATION OFFICER, DEPARTMENT OF INFORMATION TECHNOLOGY, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement (IT-1581) with AT&T Corp., having an office and place of business at 1 AT&T Way, Bedminster, New Jersey 07921, for cellular telephone services for a term commencing on September 16, 2019 and continuing until the termination date of New York State Office of General Services ("OGS") Contract Number PS68689, for a total not to exceed contract amount of \$60,000, payable monthly, utilizing the terms and conditions of said OGS Contract Number PS68689, upon which it is based; and be it further

RESOLVED, this Agreement is subject to County appropriations; and be it further

RESOLVED, this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the county shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary and appropriate to effectuate the purpose hereof.

Account to be Charged/Credited:

Year	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
2019			Various County Departments			\$3,500.00
2020			Various County Departments			\$12,000.00
2021			Various County Departments			\$12,000.00
2022			Various County Departments			\$12,000.00
2023			Various County Departments			\$12,000.00
2024			Various County Departments			\$8,500.00

Budget Funding Year(s): 2019-2024

Start Date: 9/16/19

End Date: 9/15/24, unless sooner terminated by OGS,  
or unless subsequently extended by OGS

Funding Source:

Tax Dollars: \_\_\_\_\_

State Aid \_\_\_\_\_

Federal Aid \_\_\_\_\_

\$60,000

(must match resolution)

Other: Costs for cellular telephone & wireless data services are charged directly to the County departments utilizing the service

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/31/2019 - LISA MRIJAJ, SECRETARY