

71996

Date: October 8, 2019

To: The Honorable Board of Acquisition and Contract

From: George Latimer
County Executive

Re: Request for authority for the County of Westchester (“County”) to enter into an agreement with Permut Consulting, LLC (“Permut”) pursuant to which Permut will provide advisory services in connection with County capital projects as requested by the County Executive or his authorized designee, for a term from October 1, 2019 through September 30, 2020 for an amount not to exceed \$75,000.00 payable monthly at the rate of \$400.00 per hour (“Agreement”) and request for approval of Robert Bergen as a sub-consultant.

Authority of your Honorable Board is requested for the County to enter into an agreement with Permut pursuant to which Permut will provide advisory services in connection with County capital projects as requested by the County Executive or his authorized designee, for a term from September 1, 2019 through September 1, 2020 for an amount not to exceed \$75,000.00 payable monthly at a rate of \$400.00 per hour.

Permut’s long-term, direct experience and knowledge with respect to these matters makes it a unique resource. This contract will enable the County to improve its fiscal practices and the efficiency of its procedures. It will ensure that the County has the necessary expertise in connection with these matters.

Permut seeks to collaborate with Robert Bergen as a sub-consultant. Accordingly, authority is also requested to approve Robert Bergen, who has more than 35 years of direct experience with governmental procurement and governance policy and implementation, as a sub-consultant. Mr Bergen will be supplement the conduct of interviews, undertaking reviews of procurement practices and relevant legal requirements.

A separate Resolution is being submitted to your Honorable Board this date to grant an exemption from the requirements of the Westchester County Procurement Policy pursuant to Section 3(a)(xxi) thereof.

The goals and objectives of the Agreement are to review procurement policies and practices of the County and advise County leadership regarding modifications to those policies and practices that could improve the procurement of goods and services in regards to capital projects in terms of speed and efficiency while retaining a system that promotes effective and appropriate competition

and oversight. Focus will be on expediting implementation of the current capital backlog. Also review the County's capital planning process and advise County leadership as to improvements that would enable more effective, efficient and quicker implementation of projects.

Accordingly, your favorable action on the annexed Resolution is most respectfully urged and recommended.

APPROVED BOARD OF ACQUISITION & CONTRACT - 11/14/2019 - LISA MRIJAS SECRETARY

RESOLUTION

Upon a communication from the County Executive, be it hereby

RESOLVED, that the County of Westchester (“County”) is hereby authorized to enter into an agreement with Permut Consulting, LLC (“Permut”) pursuant to which Permut will provide advisory services in connection with the County’s capital projects as requested by the County Executive or his authorized designee, for a term from September 1, 2019 through September 1, 2020 for an amount not to exceed \$75,000.00 payable monthly at a rate of \$400.00 per hour (“Agreement”); and be it further

RESOLVED, that the following sub-consultant is approved for the Agreement:

Robert Bergen
 368 First Street, Brooklyn, New York, 11215
 Email address: rberg368@yahoo.com
 Phone #: (917) 971-5475

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the “State Budget”) proposed and adopted during the term of this Agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his duly appointed designee be, and hereby is, authorized to take such action and execute such documents as may be necessary and proper to effect the purposes hereof.

Account to be Charged/credited	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	101	46	2000	4420		\$75,000

2019: \$18,750

2020: \$56,250

Budget Funding Year(s) _____ Start Date 10/1/2019 End Date 9/30/2020
 (must match resolution)

Funding Source Tax Dollars 100%
 State Aid _____
 \$ 75,000.00 Federal Aid _____
 (must match resolution)
 Other _____