



Westchester Community College

State University of New York

71610

TO: Board of Acquisition and Contract

FROM: Dr. Belinda S. Miles
President, Westchester Community College

DATE: Sep 6, 2019

RE: Change Order No. 1
Contract No. WCC-18-627
Annual Maintenance of Elevators
Westchester Community College,
Valhalla, New York
Contractor: Kone, Inc.
Amount of Change Order No. 1: \$85,000.00

On January 8, 2018, the Honorable Board of Acquisition and Contract awarded Contract No. WCC-18-627, Annual Maintenance of Elevators, Westchester Community College, Valhalla, New York (the "Contract"), to Kone, Inc., 150 Mt. Bethel Road, Warren, NJ 07059, in an amount not-to-exceed \$137,280.00, having a term of three (3) years with the County having the sole option to extend the agreement for an additional two (2) year term.

Modification No. 1

During the semi-annual campus-wide elevator inspection, the elevator in the Hankin Academic Arts Building ("HAAB") sustained serious damage to the hydraulic jack that operates the elevator which requires immediate replacement. The elevator is currently not in service. The Contract is for the maintenance, testing and repair of specified equipment and parts for all 14 elevators and chair-lifts on the College's main campus. The Contract's scope of work includes systematic inspections, adjustments, cleaning and lubrication of all machinery, machinery rooms, hoist ways and pits for all applicable machinery.

Although, the repair of the hydraulic jack is outside of the scope of the Contract, repairs and replacements of other components of the hydraulic system are covered. Thus, due to the urgent nature of this repair, it is hereby requested that the HAAB elevator jack repair be performed under the Miscellaneous Additional Work ("MAW") portion of the Contract.

Kone, Inc. has the experience and capability to conduct this work

As this repair will be above the 'not to exceed' amount of the contract, the proposed change order will increase the 'not to exceed' amount of the contract by \$85,000.00 from \$137,280 to \$222,280.00.

Total amount of Change Order No. 1.....\$ 85,000.00

This Change Order has been reviewed by the Law Department and a proposed form of resolution is attached hereto.

Approval is recommended.

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/10/2019 - LISA MRIJAJ, SECRETARY

RESOLUTION

RE: CONTRACT NO. WCC-18-627
CONTRACT AMOUNT \$ 137,280.00
CHANGE ORDER NO. 1 \$ 85,000.00
REVISED CONTRACT AMOUNT \$ 222,280.00

CHANGE ORDER NO. 1

Upon communication from the President of Westchester Community College, be it

WHEREAS, Westchester Community College, requests approval of Change Order No. 1 on Contract No. WCC-18-627 between the County of Westchester, acting by and through Westchester Community College and Kone, Inc. (the "Contract"), 150 Mt. Bethel Road, Warren, NJ 07059 for the Annual Maintenance of Elevators, Westchester Community College, Valhalla, New York, and

WHEREAS, during the semi-annual campus-wide elevator inspection, the elevator in the Hankin Academic Arts Building ("HAAB") sustained serious damage to the hydraulic jack that operates the elevator. The elevator has been taken out of service. Due to the urgent nature of this repair, it is has been requested that the HAAB elevator jack repair be performed under the Miscellaneous Additional Work ("MAW") portion of the Contract. As this repair will be above the 'not to exceed' amount of the Contract, the proposed change order will increase the 'not to exceed' amount of the contract by \$85,000.00 from \$137,280 to \$222,280.00; and

WHEREAS, this matter has been discussed by the Board, now, therefore, be it

RESOLVED, that said Change Order No. 1 on Contract No. WCC-18-627, be and the same is hereby approved in the amount of \$85,000.00; and be it further

RESOLVED, that all other terms and conditions of Contract No. WCC-18-627 shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Total amount of Change Order No. 1.....\$85,000.00

Agreement No. WCC-18-627

Account to be Charged/Credited	Fund	Agency	Capital Project or Org	Object/ Sub Object	Trust Account	Activity	Dollars
WCC FY 18-19	010	34	0240	4408			\$85,000.00

Budget Funding Year(s): FY18-19 Start Date: 9/1/2019 End Date: 8/31/2020
 (must match resolution)

Funding Source:

Tax Aid: \$20,400.00
 State Aid: \$23,800.00
 Federal Aid: _____
 Other: \$40,800.00

APPROVED BOARD OF ACQUISITION & CONTRACT - 10/10/2019 - LISA MRIJAJ, SECRETARY