



Department of Emergency Services

Memorandum

71331

TO: Board of Acquisition and Contract

FROM: John M. Cullen  
Commissioner of Emergency Services

DATE: August 21, 2019

SUBJECT: **Resolution to amend a grant agreement with the New York State Division of Homeland Security and Emergency Services under the FY18 Local Emergency Management Performance Grant Program in order to extend the term of the agreement from October 1, 2019 through December 31, 2019.**

On January 31, 2019, your Honorable Board approved a resolution which authorized the County of Westchester ("County"), acting by and through its Department of Emergency Services ("Department"), to enter into a grant agreement with the New York State Division of Homeland Security and Emergency Services ("DHSES") to accept a grant in an amount not-to-exceed \$357,464 in Federal funds through the Federal Emergency Management Agency under the FY18 Local Emergency Management Performance Grant Program ("LEMPG") for the period from October 1, 2017 through September 30, 2019 with the County contributing a 50% matching share of \$357,464 (the "Agreement"). The Agreement was subsequently executed.

The FY18 LEMPG funds support the 2019 municipal exercise that is scheduled to take place on October 10 & 11, 2019. When queried by DHSES in March, the Department requested and was later granted a three (3) month extension of the Agreement with the justification that an additional three (3) months will allow the Department a more realistic time period in which to conduct the exercise and produce an after action report. It should be noted that the consultant's contract to plan, conduct and evaluate this year's municipal exercise did not begin until August 1, 2019.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

This Agreement serves the public's best interest as it will enhance emergency preparedness and thereby preserve the health, safety and general welfare of County residents. The goals and objectives of this program are to sustain the County's emergency preparedness program by providing emergency plans, training, exercises and compliance with the National Incident Management System/Incident Command System. In addition, this program plays an important role in the implementation of Presidential Policy Directive 8 (PPD-8) by supporting the development and sustainment of core capabilities. Core capabilities are essential for the execution of each of the

five mission areas outlined in the National Preparedness Goal (NPG). The development and

sustainment of these core capabilities are not exclusive to any single level of government or organization, but rather require the combined effort of the whole community. The FY2018 LEMPG Program supports all core capabilities in the prevention, protection, mitigation, response, and recovery mission areas based on allowable costs. The Department will be able to monitor the effectiveness of this effort through a series of performance measures required by DHSES.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d) can and will comply with all of the Grant Terms.

In view of the importance of this program, I recommend approval of the attached resolution.

JMC/JPG/mn

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION - 04/19/2019 - USMILWA SECRETARY

## RESOLUTION

Upon a communication from the Commissioner of Emergency Services, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Department of Emergency Services, is authorized to amend its grant agreement with the New York State Division of Homeland Security and Emergency Services wherein the County was awarded a grant in an amount not-to-exceed \$357,464 to assist the County in its efforts to sustain its emergency preparedness program under the FY18 Local Emergency Management Performance Grant Program, for the period from October 1, 2017 through September 30, 2019, with the County contributing a 50% matching share of \$357,464 (the "Agreement"), in order to extend the term of the Agreement from October 1, 2019 through December 31, 2019; and be it further

**RESOLVED**, that except as specifically amended hereby, all other terms and conditions of the Agreement shall remain the same and in full force and effect; and be it further

**RESOLVED**, that the County Executive or his authorized designee is authorized and empowered to execute and deliver all instruments and take all actions necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/credited

Fund	Agency	Capital Project Or Org	Object/ Sub Object	Trust Account	Activity	Dollars
						0

Budget Funding Year(s)  
(must match resolution)

\_\_\_\_\_ Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Funding Source

Tax Dollars \_\_\_\_\_

State Aid \_\_\_\_\_

\$ \_\_\_\_\_  
(must match resolution)

Federal Aid \_\_\_\_\_

Other \_\_\_\_\_