

71309

DATE: November 25, 2019

TO: Board of Acquisition and Contract Administration

FROM: Norma V. Drummond
Commissioner of Planning

SUBJECT: Resolution Authorizing the Agreement Between the County of Westchester and the Village/Town of Mount Kisco for a Fox Senior Center HVAC System CDBG Project in the Village of Mount Kisco.

The attached resolution authorizes the County of Westchester to enter into an agreement with the Village/Town of Mount Kisco to provide a grant from the Community Development Block Grant Program. The grant will be used for the replacement of the existing HVAC System at the Fox Senior Center (the "Center") in the Village of Mount Kisco. The amount of the grant is not to exceed \$200,000.00, pursuant to an approved budget, and the term of the agreement is December 20, 2019 to December 19, 2020.

The Center provides various recreational and social activities for 80 seniors Monday – Friday. One hundred lunches are served daily to seniors. The Village/Town of Mount Kisco plans to replace the HVAC System as the air conditioning does not work in the dining area and the system has outlived its useful life. The project will include, but not be limited to, the installation of a new, more energy efficient and environmentally sustainable geothermal HVAC system and removal of the old system as well as any ancillary work such as electrical upgrades.

The goal and objective of this agreement is to provide a safe environment for those who attend programs at the Center. The project will be monitored by the Westchester County Department of Planning staff who will make site visits during the installation of the HVAC System and construction, to ensure all contractual requirements are met.

This procurement is in compliance with the County of Westchester Procurement Policy Procedures, pursuant to Section 3(a)xvi, which states that contracts with recipients for disbursement of grants or loans under the Community Development Block Grant Program are exempt.

Act # 37-2019, adopted March 11, 2019, by the Westchester County Board of Legislators, authorized the County to submit an Urban County Application under the Federal Community Development Block Grant, Emergency Solutions Grant, and HOME Programs including a FY 2019-2023 Consolidated Plan and to accept such Grants.

On May 30, 2019, the Board of Acquisition and Contract approved a resolution authorizing the County of Westchester to enter into an agreement with the United States Department of Housing and Urban Development (HUD) to accept a grant totaling \$3,544,891 in Community Development Block Grant (CDBG) funds.

I recommend approval of this agreement.

NVD/cp/az/sl
Attachment

APPROVED BOARD OF ACQUISITION & CONTRACT - 12/19/2019 - LIS, NPIA, SECRETARY

R E S O L U T I O N

UPON A COMMUNICATION FROM THE COMMISSIONER OF PLANNING, BE IT HEREBY

RESOLVED: that the County of Westchester is hereby authorized to enter into an agreement with the Village/Town of Mount Kisco, through the Community Development Block Grant Program, in an amount not to exceed \$200,000.00, to be paid pursuant to an approved budget, for a period beginning December 20, 2019 and ending December 19, 2020 for a Fox Senior Center HVAC System upgrade project and related costs in the Village of Mount Kisco. The project will include, but not be limited to, the installation of a new more energy efficient and environmentally sustainable geothermal HVAC system and removal of the old system, as well as any ancillary work such as electrical upgrades, and be it further

RESOLVED: That the County Executive or his duly authorized designee is authorized to execute any documents and take any actions necessary to effectuate purposes hereof.

Account to be Charged/Credited

		Major Program, Program & Phase	Object/ Sub Object	Trust Account	Dollars
Fund	Dept	Or Unit			
263	19	067U	4380	T067	\$200,000.00

Budget Funding Year(s) FY 2019 Start Date December 20, 2019 End Date December 19, 2020
 (must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$200,000.00 Federal Aid \$200,000.00 – U.S. Department of Housing and Urban Development
 (must match resolution)

Other _____