



# Westchester Community College

State University of New York

**70808**

**TO:** Board of Acquisition and Contract

**FROM:** Dr. Belinda S. Miles  
President

**DATE:** July 18, 2019

**SUBJECT:** Third Amendment to Agreement No. WCC-16-967  
Consulting Services in connection with the  
Space Utilization Study  
Westchester Community College  
Valhalla, New York

Consultant:	JMZ Architects and Planners, PC
Original Agreement:	\$89,600.00
1 <sup>st</sup> Amendment:	\$64,000.00
This Amendment:	\$25,000.00

On July 21, 2016 Your Honorable Board authorized the County, acting by and through Westchester Community College (the "College"), to enter into an agreement with JMZ Architects and Planners, PC, 190 Glen Street, PO Box 725, Glens Falls, NY 12801 ("JMZ") for consulting services in connection with the Space Utilization Study, Westchester Community College, Valhalla, New York (the "Agreement"). The Agreement was subsequently executed.

On November 2, 2017, Your Honorable Board authorized the College to amend the Agreement in order to increase the total not to exceed amount by \$64,000.00, to extend the termination date of the agreement to December 31, 2018 and to provide for additional services to be provided by JMZ in order to broaden its analysis to include all assignable space on the main campus and a complete and thorough update to the 2012 Facilities Master Plan that will inform the institution's future capital project requests.

On February 14, 2019, Your Honorable Board authorized the College to amend the Agreement in order to extend the completion date to December 31, 2019.

Authority of your Honorable Board is now hereby requested to amend the Agreement in order to increase to total not to exceed amount by \$25,000.00, and to provide for additional services to be provided by JMZ in order to develop a fourth Master Plan concert and to provide conceptual renderings for a thorough update to the 2012 Facilities Master Plan that will inform the institution's future capital project requests. The completion date of the Agreement will remain December 31, 2019.

The consulting discipline encompassed in this Amendment is an integral part of the project that involves the same degree of skill, experience and complexity as the expertise generally described in the original project. Accordingly, this type of consulting discipline was originally contemplated in the Professional Prequalification

Board and Professional Selection Board process that was duly conducted in connection with the award of the original Agreement.

I recommend adoption of the attached Resolution

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/15/2019 - LISA MRIJAS, SECRETARY

# RESOLUTION

Upon a communication from Belinda S. Miles, President, Westchester Community College,

WHEREAS, authority was granted to enter into an Agreement between the County of Westchester and JMZ Architects and Planners, PC, 190 Glen Street, PO Box 725, Glens Falls, NY 12801. On November 2, 2017, Your Honorable Board authorized the College to amend the Agreement in order to increase the total not to exceed amount by \$64,000.00, to extend the termination date of the agreement to December 31, 2018 and to provide for additional services to be provided by JMZ in order to broaden its analysis to include all assignable space on the main campus and a complete and thorough update to the 2012 Facilities Master Plan that will inform the institution's future capital project requests. On February 14, 2019, Your Honorable Board authorized the College to amend the Agreement in order to extend the completion date to December 31, 2019; therefore be it;

RESOLVED, that the existing Agreement be amended for additional services to be provided by JMZ in order to develop a fourth Master Plan concert and to provide conceptual renderings for a thorough update to the 2012 Facilities Master Plan that will inform the institution's future capital project requests, and be it further

RESOLVED, that for the additional services rendered, JMZ Architects and Planners, PC., shall be paid a fee of \$25,000.00 pursuant to an approved budget increasing the total maximum fee to \$178,600.00; and be it further

RESOLVED, that all other provisions of the existing Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Original Agreement	\$	89,600.00
Amended Agreement	\$	64,000.00
This Amendment	\$	25,000.00
<b>TOTAL</b>	<b>\$</b>	<b>178,600.00</b>

Agreement No. WCC-16-697

Account to be Charged/Credited	Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Trust Account	Dollars
	381	32	WCC80-00-E	6020-01		\$ 25,000.00
	381	32	WCC-74-00-S	6020-01		\$ 0

Budget Funding Year(s): 2018/19 Start Date: 9/11/16 End Date: 12/31/19  
 (must match resolution)

Funding Source: Tax Dollars: \_\_\_\_\_ Contractor Federal I.D. No./  
Social Security No.: \_\_\_\_\_  
State Aid: \_\_\_\_\_  
Federal Aid: \_\_\_\_\_ Vendor No.: \_\_\_\_\_  
Other: \_\_\_\_\_ Encumbrance \_\_\_\_\_  
Bond Act: WCC80/WCC74: Cash to Capital

APPROVED BOARD OF ACQUISITION & CONTRACT - 08/15/2019 - LISA MRIJAJ, SECRETARY