

70745

Memorandum
Department of Correction

DATE: July 16, 2019

TO: The Honorable Board of Acquisition and Contract

FROM: Joseph Spano
Commissioner of Correction

RE: Authority to enter into a Memorandum of Understanding (“MOU”) with the Westchester Community Opportunity Program, Inc. (“WestCOP”), pursuant to which WestCOP will provide victim’s assistance services to inmates in the custody of the Westchester County Department of Correction who have been sexually abused or harassed, including advocacy, emotional support and crisis intervention, for a term commencing upon execution of the MOU by both parties and continuing for a period of one (1) year thereafter, subject to automatic renewal each year unless terminated by either party on thirty (30) days notice.

Authority is requested for the County of Westchester (the “County”), acting by and through its Department of Correction (the “Department”), to enter into an MOU with WestCOP, pursuant to which WestCOP will provide victim’s assistance services to inmates in the custody of the Department who have been sexually abused or harassed, including advocacy, emotional support and crisis intervention (the “Services”), for a term commencing upon execution of the MOU by both parties and continuing for a period of one (1) year thereafter, subject to automatic renewal each year unless terminated by either party on thirty (30) days notice with or without cause (the “Agreement”). There shall be no monetary consideration paid by the County to WestCOP for providing the Services, it being understood and agreed to by the parties that the County’s coordination of inmate access to the Services shall constitute full and complete consideration for Services rendered.

The proposed MOU will serve a public purpose by ensuring that inmates in the custody of the Department who are victims of sexual abuse or harassment receive proper counseling and medical treatment.

The proposed MOU will be tracked and monitored by Department staff.

This agreement is exempt from the Westchester County Procurement Policy pursuant to section 3(a)(viii) thereof.

An appropriate Resolution is herewith attached for your Honorable Board’s consideration.

RESOLUTION

Upon a communication from the Commissioner of Correction; be it hereby:

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Correction (the “Department”), is hereby authorized to enter into a Memorandum of Understanding (“MOU”) with the Westchester Community Opportunity Program, Inc. (“WestCOP”), pursuant to which WestCOP will provide victim assistance services to inmates in the custody of the Department who have been sexually abused or harassed, including advocacy, emotional support and crisis intervention (the “Services”), for a term commencing upon execution of the MOU by both parties and continuing for a period of one (1) year thereafter, subject to automatic renewal each year unless terminated by either party on thirty (30) days notice, with or without cause; and be it further

RESOLVED, that there shall be no monetary consideration paid by the County to WestCOP for providing the Services, it being understood and agreed to by the parties that the County’s coordination of inmate access to the Services shall constitute full and complete consideration for Services rendered; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to take such action and execute such documents as may be necessary and proper to effectuate the purposes hereof.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
N/A	35	N/A			N/A

Budget Funding Year(s) evergreen Start Date _____ End Date _____
 (must match resolution)

Funding Source Tax Dollars N/A
 State Aid _____
 Federal Aid _____

\$
 (must match resolution) Other _____

