

**70273**

**TO:** Honorable Members of the Board of Acquisition and Contract

**FROM:** Robin Schlaff  
Director, Office for Women

**DATE:** June 13, 2019

**SUBJECT:** Authority to enter into an agreement with Westchester County Health Care Corporation to provide free culturally-competent bilingual services for victims of sexual assault residing in Westchester County, for a term commencing on January 1, 2019 and continuing through December 31, 2021, for a total amount not to exceed \$300,000

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The attached Resolution, if approved by your Honorable Board, would authorize the County of Westchester (the "County"), acting by and through its Office for Women ("OFW"), to enter into an agreement (the "Agreement") with the Westchester County Health Care Corporation ("WCHCC"), pursuant to which WCHCC will provide free culturally-competent bilingual services for victims of sexual assault residing in Westchester County, for a term commencing on January 1, 2019 and continuing through December 31, 2021, for a total amount not to exceed Three Hundred Thousand (\$300,000.00) Dollars, payable, pursuant to an approved budget. The funding amount per year will not exceed One Hundred Thousand (\$100,000.00) Dollars.

The services to be provided by WCHCC pursuant to the proposed Agreement will include: access to a bilingual 24/7 hotline; crisis counseling and advocacy; accompaniment to appropriate resources including sexual assault exams, police, hospitals and other providers; comprehensive outreach; education; follow-up; and other related culturally-competent services.

By Act 91-2019, approved by the Westchester County Board of Legislators on May 20, 2019, the County was authorized to enter into the Agreement with WCHCC to provide said services.

The County has complied with the County Procurement Policy. On November 16, 2018, OFW issued an RFP seeking the services of qualified agencies to provide free bilingual services for victims of sexual assault. In an effort to solicit as many responses as possible, OFW emailed the RFP to forty-seven (47) agencies in Westchester and the surrounding areas. It also posted the RFP on the County's website. Despite these efforts, OFW received only one (1) proposal in response to the RFP, which was from WCHCC. Following consideration of the WCHCC's proposal

with reference to the evaluation criteria set forth in the RFP, WCHCC was deemed to have the requisite experience and expertise to provide the required services.

The proposed Agreement will serve a public purpose by providing victims of sexual assault with bilingual support services which will increase the likelihood of victims to pursue criminal justice or other remedies to hold offenders accountable.

The goals and objectives of the proposed Agreement are for WCHCC to provide free culturally-competent bilingual services for victims of sexual assault residing in Westchester County. The goals and objectives of the proposed Agreement will be tracked and monitored by the Office for Women.

Attached for your consideration is a proposed Resolution.

APPROVED BOARD OF ACQUISITION & CONTRACT 07/11/2019 LISA MARIJAL SECRETARY

# RESOLUTION

Upon a communication from the Director of the Office for Women, be it hereby

**RESOLVED**, that the County of Westchester (the "County"), acting by and through its Office for Women ("OFW"), is hereby authorized to enter into an agreement (the "Agreement") with Westchester County Health Care Corporation ("WCHCC"), pursuant to which WCHCC will provide free culturally-competent bilingual services for victims of sexual assault residing in Westchester County for a term commencing on January 1, 2019 and continuing through December 31, 2021, for a total amount not-to-exceed Three Hundred Thousand (\$300,000.00) Dollars, payable pursuant to an approved budget; and be it further

**RESOLVED**, that the funding amount per year will not exceed One Hundred Thousand (\$100,000.00) Dollars; and be it further

**RESOLVED**, that this Agreement is subject to County appropriations; and be it further

**RESOLVED**, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this IMA. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

**RESOLVED**, that the County Executive or his duly authorized designee be and hereby is authorized and empowered to execute any and all documents and take any actions necessary to effectuate the purposes hereof.

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Account to be charged/credited:

FUND	DEPT	Major Program, Program & Phase, Or Unit	Object/ Sub-Object	Trust Account	Dollars	Funding Year
263	11	111U	4380	T111	\$100,000	2019
263	11	111V	4380	T111	\$100,000	2020
263	11	111W	4380	T111	\$100,000	2021

Budget Funding Year(s) 2019-2021 Start Date: 1/1/2019 End Date: 12/31/2021  
(must match resolution)

\$300,000  
(must match resolution)

Funding Source: Tax Dollars \$93,000  
State Aid \$90,000  
Federal Aid \$117,000

Other \_\_\_\_\_

APPROVED BOARD OF ACQUISITION & CONTRACT - 07/11/2019 - LISA MRIJAJ, SECRETARY