

70251

TO: Board of Acquisition and Contract
FROM: Hugh J. Greechan, Jr., PE
Commissioner of Public Works and Transportation
DATE: June 18, 2019
SUBJECT: Request Authority to Obtain a Proposal and Negotiate a Fee with
VHB Engineering, Surveying, Landscape Architecture and Geology, P.C., in connection with
Engineering Services for Pavement Inspection Data Collection and Analysis, Various
Locations, Westchester County, New York (#19-915)

Authority of your Honorable Board is requested for the County of Westchester ("County") to obtain a proposal and to negotiate a fee in connection with engineering services for Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York.

The objective of this project will be to update the County's pavement and asset management services. This work is necessary to ensure that all County roadway features are inspected so that the data can be reported accurately to provide the necessary information for establishing a capital program of roadway rehabilitation projects. This agreement will benefit the public as it will lead to improvements to various County roadways, thereby increasing traffic safety and reducing accident potential.

On February 14, 2019, the Professional Prequalification Board was canvassed for the purpose of generating an eligible list of qualified firms to provide civil engineering services for under \$100,000. The Professional Prequalification Board approved a list of seven (7) qualified firms. As the fee is estimated to be less than \$100,000, on June 11, 2019 the Professional Selection Board reviewed this eligible list of qualified firms and selected the best three qualified firms to possibly perform said services. The three firms were:

1. VHB Engineering, Surveying, Landscape Architecture and Geology, P.C.
50 Main Street, Suite 360
White Plains, New York 10606
2. Mott MacDonald NY, Inc.
800 Westchester Avenue, Suite N-641
Rye Brook, New York 10573
3. AI Engineers, Inc.
570 Taxter Road
Elmsford, New York 10523

After careful consideration, the Professional Selection Board ranked the firm of VHB Engineering, Surveying, Landscape Architecture and Geology, P.C. as the number one firm suitable for this proposal for these professional services. Authorization to enter into an Agreement will be submitted to your Honorable Board when negotiations are satisfactorily completed. This selection process followed the requirements as outlined in the Rules of the Professional Prequalification and Selection Boards and the Laws of Westchester County. This matter has been reviewed by the Deputy County Executive and the Commissioner of the Department of Planning, and they are in concurrence.

I recommend adoption of the attached proposed Resolution.

RESOLUTION

Upon communication from the Commissioner of Public Works and Transportation, be it:

RESOLVED, that with the concurrence of the Professional Selection Board, approval is hereby granted to obtain a proposal and to negotiate a fee with VHB Engineering, Surveying, Landscape Architecture and Geology, P.C., 50 Main Street, Suite 360, White Plains, New York 10606, for engineering services for Pavement Inspection Data Collection and Analysis, Various Locations, Westchester County, New York.

HJG/RSD/KMR/as

Agreement No. 19-915

Account to be
Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/ Sub Object	Bond Act No.	Dollars
101	46	6000	4420-GGDS	N/A	

Budget Funding Year(s): 2019 Start Date: N/A End Date: N/A
(must match resolution)

Funding Source: Tax Dollars: 100% County Contractor Federal I.D. No./
State Aid: _____ Social Security No.: _____
Federal Aid: _____ Vendor No.: _____
\$ _____ Other: _____ Encumbrance No.: _____
(must match resolution)