

George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

ID#70072

DATE: May 24, 2019

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority to amend a grant agreement with the United States Department of Health and Human Services (“HHS”), Administration for Children and Families in the amount of \$1,340,000 for the term September 30, 2017 through September 29, 2019 in order increase the grant funding by \$163,000 for a new total grant amount of \$1,503,000 to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures - Phase Two Extension.

By Resolutions adopted by your Honorable Board on October 5, 2017 and on August 23, 2018 the County of Westchester (the “County”), acting by and through its Department of Social Services (the “Department”), was authorized to enter into a grant agreement and an amendment to the grant agreement with the United States Department of Health and Human Services, Administration for Children and Families (“HHS”) in order to accept two grants in the amount of \$670,000 (Award Nos. 90CA1837-03-00 and 90CA1837-03-01) to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures – Phase Two and Phase Two Extension for the period from September 30, 2017 through September 29, 2019 (the “Grant”). The grant agreement and the amendment to the grant agreement were both executed. Once procurement has been completed, authority will be requested for the County to enter into agreements, pursuant to the Grant.

Authority is now respectfully requested to amend the Grant to increase the grant funding by \$163,000, from \$1,340,000 to a new total grant amount of \$1,503,000 (“Grant Amendment”) to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures – Phase Two Extension (Award No. 90CA1837-03-02).

No matching funds are required by the Grant Amendment, therefore the grant will be at no cost to the County.

I certify that my department, a) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the “Grant Terms”), b) has reviewed the Grant Terms, c) is aware of and understands all of the Grant Terms, and d.) and will comply with all of the Grant Terms.

The Grant Amendment with HHS is not a procurement; therefore the provisions of the Westchester County Procurement Policy do not apply.

The proposed Grant Amendment **will serve a public purpose** by preventing youth homelessness within the County.

The **goals and objectives** of Westchester Building Futures (“WBF”), is a youth and community-driven six-year planning process to develop a detailed blueprint for transforming Westchester’s system of public and private resources to prevent homelessness among youth emerging from our child welfare system that can be rigorously evaluated, thoroughly documented, and replicated nationwide.

The **goals and objectives** of the proposed Grant Amendment is **in the County’s best interest** regarding **fiscal responsibility** as they will reduce homelessness and dependence on public assistance that not only improves the economic situation of the program participants but of the County as well by reducing the County’s public assistance expenditures.

The **goals and objectives** of the proposed Grant Amendment is also **in the County’s best interest** regarding **public health and safety** as they provide the funding for and operation of the program to obtain permanent housing and self-sufficiency that correspondingly improves the program participants’ physical and psychological well-being and provides a safer and more stable overall environment.

The **performance measurement indicators** for the County WBF will cross four outcome areas: Stable Housing, Permanent Connections, Social and Emotional Well-being and Education/Employment.

The **goals and objectives** of the Grant Amendment **will be tracked and monitored** by the County that will include performance measurement indicator results.

Accordingly, authority is hereby requested for the County, acting by and through the Department of Social Services, to enter into the proposed Grant Amendment. I respectfully recommend your Honorable Board’s approval of the attached Resolution.

KMM/DI

R E S O L U T I O N

Upon a communication from the Commissioner of the Department of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”), acting by and through its Department of Social Services, is hereby authorized to amend to a grant agreement with the United States Department of Health and Human Services, Administration for Children and Families (“HHS”) in the amount of \$1,340,000 for the term September 30, 2017 through September 29, 2019 in order increase the grant funding by \$163,000 for a new total grant amount of \$1,503,000 to provide a Youth Homelessness Prevention Initiative entitled Westchester Building Futures - Phase Two Extension (Award No. 90CA1837-03-02) for the term September 30, 2018 through September 29, 2019; and be it further

RESOLVED, that the County Executive, or his authorized designee, is authorized to execute any and all documents necessary to effectuate the purposes hereof.

Original Grant : \$670,000
 First Amendment: 670,000
 This Amendment: 163,000
 TOTAL \$1,503,000

Account to be
 Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub- Object	Trust Account	Dollars
263	22	526S	9852	T526	\$163,000

Budget Funding Year(s): 2018 -19 Start Date: 09/30/18 End Date: 9/29 /19
 (must match resolution)

Funding Source Tax Dollars:
 State Aid:
\$163,000 (Revenue) Federal Aid: 100%
 (must match resolution) Other: