



George Latimer
County Executive

Department of Social Services

Kevin M. McGuire
Commissioner

69628

DATE: April 25, 2019

TO: Board of Acquisition and Contract

FROM: Kevin M. McGuire
Commissioner, Department of Social Services

SUBJECT: Authority for the County to exercise its first one-year option under an agreement with D. Gore Consulting, LLC, pursuant to which Mr. Gore was to provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System, and therefore amend the agreement in order to, 1.) extend the term of the agreement from August 1, 2018 through July 31, 2019 to August 1, 2018 through July 31, 2020, 2.) increase the not-to-exceed amount of the agreement by \$128,400.00, based upon a cost of \$10,700.00 per month, to a new amount not-to-exceed \$256,800.00, to pay for services during the extended term, and 3.) reflect the fact that the County will have two (2) additional one (1) year options remaining under the Agreement.

By resolution approved on August 30, 2018, your Honorable Board authorized the County of Westchester (the "County"), acting by and through its Department of Social Services (the "Department"), to enter into an agreement with D. Gore Consulting, LLC ("Mr. Gore"), pursuant to which Mr. Gore was to provide consulting services for the operation, management, and coordination of the County's Homeless Management Information System ("HMIS"), for an amount not-to-exceed \$128,400.00, based upon a cost of \$10,700.00 per month, for the period from August 1, 2018 through July 31, 2019, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods on the same terms and conditions (the "Agreement"). The Agreement was subsequently executed.

Authority is now requested for the County to exercise its first one-year option under the Agreement with Mr. Gore, and therefore amend the Agreement in order to, 1.) extend the term of the Agreement from August 1, 2018 through July 31, 2019 to August 1, 2018 through July 31,

2020, 2.) increase the not-to-exceed amount of the Agreement by \$128,400.00, based upon a cost of \$10,700.00 per month, to a new amount not-to-exceed \$256,800.00, to pay for services during the extended term, and 3.) reflect the fact that the County will have two (2) additional one (1) year options remaining under the Agreement (the "First Amendment").

The proposed First Amendment is intended to be funded by a portion of the funds awarded to the County under a grant from the United States Department of Housing and Urban Development ("HUD") for such work.

The proposed First Amendment will serve a public purpose by providing the County with the services it needs to have its Continuum of Care's HUD-mandated HMIS operated, managed, and coordinated properly.

The goal and objective of the proposed First Amendment is to provide the County with the services it needs to have its Continuum of Care's HUD-mandated HMIS operated, managed, and coordinated properly.

The goal and objective of the proposed First Amendment is in the best interests of the County in terms of both safety and security and health, as the County having an HMIS that is operated, managed, and coordinated properly is, ultimately, important to the County providing the homeless population in the County with the services that they need in order to ensure that they are safe and healthy.

The goals and objectives of the proposed First Amendment will be tracked and monitored by the staff of the Department.

Except as specifically amended hereby, all remaining terms and conditions of the Agreement shall remain in full force and effect.

I respectfully recommend the adoption of the attached Resolution.

KMM/CW/jpg/nn

RESOLUTION

Upon a communication from the Commissioner of Social Services, be it hereby

RESOLVED, that the County of Westchester (the “County”) is hereby authorized to exercise its first one-year option under an agreement with D. Gore Consulting, LLC (“Mr. Gore”), pursuant to which Mr. Gore was to provide consulting services for the operation, management, and coordination of the County’s Homeless Management Information System (“HMIS”), for an amount not-to-exceed \$128,400.00, based upon a cost of \$10,700.00 per month, for the period from August 1, 2018 through July 31, 2019, with the County having the sole option to extend the term of the agreement for up to three (3) additional one (1) year periods on the same terms and conditions (the “Agreement”), and therefore amend the Agreement in order to, 1.) extend the term of the Agreement from August 1, 2018 through July 31, 2019 to August 1, 2018 through July 31, 2020, 2.) increase the not-to-exceed amount of the Agreement by \$128,400.00, based upon a cost of \$10,700.00 per month, to a new amount not-to-exceed \$256,800.00, to pay for services during the extended term, and 3.) reflect the fact that the County will have two (2) additional one (1) year options remaining under the Agreement (the “First Amendment”); and be it further

RESOLVED, that except as specifically amended hereby, all remaining terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee is hereby authorized to execute any documents and take any actions reasonably necessary and appropriate to effectuate the purposes of this Resolution.

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
263	22	929U	4380	T929	\$128,400

Budget Funding Year(s): 2019-20 Start Date: 08/01/19
(must match resolution)

End Date: 07/31/20

Funding Source
\$128,400
(must match resolution)

Tax Dollars:
State Aid:
Federal Aid: 100%
Other: