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TO: Board of Acquisition and Contract

FROM: Hugh J. Greechan, Jr., P.E.
Commissioner of Public Works and Transportation

DATE: May 7, 2019

SUBJECT: Resolution to Award to the Low Bidder
Contract No. **WCA 19002**
Tree Trimming and Brush Removal
Westchester County Airport
Towns of Harrison and North Castle and Village of Rye Brook, New York

Contractor: Ramos & V Tree Services Inc.
Amount: Not to Exceed \$800,000.00

On April 24, 2019, five (5) bids were received and opened for Contract No. WCA 19002 for Tree Trimming and Brush Removal, Westchester County Airport, Towns of Harrison and North Castle and Village of Rye Brook, New York ("Airport").

The bids were reviewed by the Department of Public Works and Transportation ("Department") and it was determined that the low bid received was from Ramos & V Tree Services Inc., with a combined hourly rate for labor and equipment in the amount of \$416.92.

The low bidder has been investigated and it has been found that Ramos & V Tree Services Inc.:

- Performed satisfactory work in the past for the County.
 Past experience has been investigated and found satisfactory.

Funds for this project are available in the:

- Capital Budget
 Non-Recurring Budget
 Operating Budget
 Other (Airport Special Revenue Fund)

The objective of this contract is to maintain the airfield in a safe condition for aircraft operations by removing branches and brush that interfere with the Airport's daily operations.

This contract is in the public's best interest by maintaining a safe airfield in compliance with Federal Aviation Administration ("FAA") regulations by removing sight obstructions and maintaining a clear perimeter fence line.

As expenditures are made pursuant to this authorization, detailed records will be kept in the County's on-line financial system. These records will be easily accessible by Finance, Budget and Department staff and will be reviewed regularly to ensure that funds are used appropriately.

Payment for this contract will be made from the Airport Special Revenue Fund, not the County General Fund and will not impact the County tax levy.

This contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County.

It is my recommendation that Contract No. WCA 19002 be awarded to Ramos & V Tree Services Inc. in the not to exceed amount of \$800,000.00.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/30/2019 JOHN COCCARDI, SECRETARY

RESOLUTION

CONTRACT NO. WCA 19002

Upon communication from the Commissioner of Public Works and Transportation, be it

RESOLVED, that Contract No. WCA 19002 for Tree Trimming and Brush Removal, Westchester County Airport, Towns of Harrison and North Castle and Village of Kye Brook, New York be and is hereby awarded to the low bidder, Ramos & V Tree Services Inc., 49 Midland Terrace, Yonkers, New York 10704 in the amount not to exceed \$800,000.00 (\$416.92 combined hourly rate for labor and equipment); and be it further

RESOLVED, that as set forth in the Contract No. WCA 19002 bid specifications this contract is for a term of three (3) years with one two (2) year renewal at the discretion of the County; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized and empowered to execute any and all documents necessary or appropriate to effectuate the purposes hereof.

Account to be Charged/Credited	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	161	44	4110	4380		\$133,333.00 (2019)
	161	44	4110	4380		\$266,667.00 (2020)
	161	44	4110	4380		\$266,667.00 (2021)
	161	44	4110	4380		\$133,333.00 (2022)

Budget Funding Year(s): 2019-2022 **Start Date:** July 1, 2019 **End Date:** June 30, 2022
(must match resolution)

Funding Source: **Tax Dollars** _____

State Aid _____

\$800,000.00 **Federal Aid** _____
(must match resolution)

Other 100% Airport Special Revenue Fund