

69564

TO: Board of Acquisition and Contract

FROM: Vincent F. Kopicki, P.E.
Commissioner, Environmental Facilities

DATE: May 2, 2019

SUBJECT: AUTHORITY TO ENTER INTO AN AGREEMENT WITH GREELEY & HANSEN FOR THE 5 YEAR CHEMICAL BULK STORAGE (CBS) INSPECTION AND DESIGN SERVICES FOR THE DEPARTMENT OF ENVIRONMENTAL FACILITIES, FOR A TERM AUGUST 1, 2019 TO JULY 31, 2020 FOR A FEE NOT TO EXCEED \$150,000 PAYABLE PURSUANT TO AN APPROVED BUDGET (CONTRACT # EF-1904)

Westchester County Department of Environmental Facilities distributed a Request for Proposals ("RFP") on January 24, 2019 to eight experienced Environmental Engineering Consulting firms identified as capable of providing Inspection and Design services to comply with New York State Department of Environmental Conservation CBS regulations which require that all of our chemical bulk storage facilities are inspected every 5 years by a professional engineer. The RFP directed proposals were to be submitted no later than March 11, 2019.

On or before March 11, 2019 five proposals were received, the other three firms declined. Proposals were submitted by CDM Smith, Dvirka & Bartilucci, Greeley & Hansen (G&H), GHD and H2M. G&H was the lowest cost proposer, and determined to be the first-ranked proposer based on their proposal experience and qualifications. G&H has provided Inspection and Design services to similar clients in the past and continues to be qualified to provide these services.

The term of the agreement is for one year, from August 1, 2019 through July 31, 2020.

Therefore, authority is requested to enter into an agreement with G&H for Inspection & Design services for the 5 year Chemical Bulk Storage (CBS) Inspection and Design services for a fee not to exceed \$150,000, payable pursuant to an approved budget.

The objective of this project is to provide inspections of aboveground chemical bulk storage tanks located at various Water District and Wastewater Facilities operated and maintained by the Westchester County Department of Environmental Facilities ("WCDEF"). In accordance with New York State Department of Environmental

Conservation ("NYSDEC") regulations, as set forth in 6 NYCRR §598.7, WCDEF is required to make periodic inspections of aboveground chemical bulk storage tanks.

The Department of Environmental Facilities will track scheduling and accomplishments by Greeley & Hansen and perform on-site inspections to ensure the successful completion of this project.

This work is necessary to maintain water and wastewater treatment facilities that are in compliance with all applicable regulations. This agreement will benefit the public as it will help ensure that there are no unpermitted discharges of hazardous chemical substances from tanks used in the County's water and wastewater treatment operations, thereby protecting the public health, safety, welfare, and the environment of the County.

Approval of the enclosed resolution is respectfully requested.

APPROVED BOARD OF ACQUISITION & CONTRACT ADMINISTRATION
10/12/2019 - USA MRIJAN SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Environmental Facilities, be it hereby

RESOLVED, that the County of Westchester is authorized to enter into an agreement with Greeley & Hansen, 111 Broadway # 2101, New York, NY 10006, for the 5 year Chemical Bulk Storage (CBS) Inspection and Design services for the Department of Environmental Facilities, for a term August 1, 2019 to July 31, 2020 for a fee not to exceed \$150,000 payable pursuant to an approved budget; and be it further

RESOLVED, that this Agreement is subject to County appropriations; and be it further

RESOLVED, that this Agreement is also subject to further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of this agreement. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s) to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis the County shall retain the right to either terminate this Agreement or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the Contractor, then the Contractor shall have the right to terminate this Agreement upon reasonable prior written notice; and be it further

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute and documents and take any actions necessary and appropriate to effectuate the purposes of this resolution.

Agreement No. EF-1904

Account to be Charged/Credited

Fund	Dept	Major Program, Program & Phase or Unit	Object/Sub-Object	Trust Account	Dollars
221	60	0110	4380		\$ 80,000.00 (2019)
241	60	5110	4380		\$ 15,000.00 (2019)
243	60	5310	4380		\$ 5,000.00 (2019)
221	60	0110	4380		\$ 40,000.00 (2020)
241	60	5110	4380		\$ 7,500.00 (2020)
243	60	5310	4380		\$ 2,500.00 (2020)

Budget Funding Years(s) 2019–2020

Start Date: 08/01/2019

End Date: 07/31/2020

Funding Source

Tax Dollars \$150,000
 State Aid: _____
 Federal Aid: _____
 Other: _____

\$150,000.00
 (must match resolution)