

Office of the Public Administrator

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Public Administrator

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69141

DATE: April 9, 2019

TO: Board of Acquisition and Contract

FROM: Christopher R. Cuomo, Esq.
Public Administrator

SUBJECT: Resolution to exempt the procurement of an agreement with Hoberman & Lesser CPA's, LLP for accounting and audit services for the Westchester County Public Administrator, for a term from April 1, 2019 through December 31, 2019, from the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof.

Since 2015, the County of Westchester (the "County"), acting on behalf of the Westchester County Public Administrator (the "Public Administrator"), has annually contracted with Hoberman & Lesser CPA's, LLP ("Hoberman") for, primarily, accounting and audit services to review and reconcile accounts, transactions, and financial statements concerning funds held by the Public Administrator. For many years prior to 2015, the County similarly contracted with Hoberman's related and predecessor legal entities for such accounting and audit services.

The County's Department of Finance ("Finance") has now advised the Public Administrator that it expects that it can, starting later this year, provide the Public Administrator with the above-mentioned accounting and audit services, which would represent an appreciable cost savings.

Therefore, rather than conduct a new, competitive procurement for the above-mentioned services, the Public Administrator believes that it would be more efficient and economical to simply contract with Hoberman for such services as a stop-gap, until Finance takes over those accounting and audit functions.

Hoberman is entirely qualified to provide the required accounting and audit services. Hoberman possesses specialized accounting and financial reporting expertise with regard to the probate and administration of estate matters such as those concerning the Public Administrator. Hoberman also has extensive knowledge of the function of a public fiduciary, combined with familiarity with the account software utilized by the Public Administrator.

Based on the foregoing, it is proposed that the best interests of the County would be served by exempting the procurement of an agreement with Hoberman for accounting and audit services for the Public Administrator, for a term from April 1, 2019 through December 31, 2019, from the application of the Westchester County Procurement Policy, pursuant to Section 3(a)(xxi) thereof. Accordingly, a resolution to exempt this procurement is hereby submitted for your consideration.

I respectfully recommend the adoption of the attached resolution.

CC/bdm/nn

APPROVED BOARD OF ACQUISITION & CONTRACTS 05/09/2019 LISA RIJAS, SECRETARY

RESOLUTION

Upon a communication from the Westchester County Public Administrator, be it hereby

RESOLVED, that pursuant to Section 3(a)(xxi) of the Westchester County Procurement Policy, it is hereby determined that application of the procedural requirements contained therein, including the necessity of soliciting proposals, is neither cost effective nor expedient, and accordingly, not in the best interests of the County of Westchester in connection with the procurement of an agreement with Hoberman & Lesser CPA's, LLP for accounting and audit services for the Westchester County Public Administrator, for a term from April 1, 2019 through December 31, 2019.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/09/2019
DISTRICT SECRETARY