

ID 69081

April 9, 2019

TO: Board of Acquisition and Contract

FROM: Kathleen M. O'Connor
Commissioner

RE: Authority to enter into an agreement with Shane Hulle, Senior Maintenance Mechanic II (Farmer), Alfred B. DelBello Muscoot Farm ("Muscoot"), for the County-owned residence at Muscoot, located at 57 Route 100, Katonah, New York, in accordance with the formula for the licensing of County residences from May 3, 2019 through May 31, 2021.

Authority is hereby requested for the County of Westchester, acting by and through the Department of Parks, Recreation and Conservation to enter into an agreement with Shane Hulle, Senior Maintenance Mechanic II (Farmer), for the County-owned residence at 57 Route 100, Katonah, New York 10536, from May 3, 2019 through May 31, 2021.

As a privilege of living in this County-owned residence, the Licensee shall pay to the County the following license fees:

| <u>Period</u> | <u>Monthly License Fee</u> |
|-----------------------------------|----------------------------|
| May 3, 2019 through May 31, 2019 | \$780 |
| June 1, 2019 through May 31, 2020 | \$828 |
| June 1, 2020 through May 31, 2021 | \$845 |

At this residence, the employee is required to live on-site and may be called upon to provide routine medical care for animals on a twenty-four hour basis which includes, but is not limited to, dispensing medications through feed and providing assistance at the birth of animals.

The ultimate goal of these agreements will be for the public good by providing employees in County-owned park facilities to provide a security presence while at the same time providing revenue to the County. The agreement promotes fiscal responsibility as the County will benefit from the revenue from the license agreements. The objective of this agreement is to allow for

the continued presence of County employees on park property and will be tracked and monitored by site visits by Department of Parks, Recreation and Conservation staff.

Accordingly, approval of the attached resolution by your Honorable Board is most respectfully requested.

This agreement is exempt from the Westchester County procurement policy pursuant to Section 3(b), thereof.

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/02/2019 - LISA MARIJAJ, SECRETARY

RESOLUTION

Upon a communication from the Commissioner of Parks, Recreation and Conservation, be it hereby

RESOLVED, that the County of Westchester is hereby authorized to enter into a license agreement with Shane Hulle, Senior Maintenance Mechanic II (Farmer), Muscoot Farm, for the County-owned residence at 57 Route 100, Katonah, New York 10536, for the period of May 3, 2019 through May 31, 2021; and be it further

RESOLVED, as a privilege of living in this County-owned residence, the Licensee shall pay to the County the following license fees

| <u>Period</u> | <u>Monthly License Fee</u> |
|-----------------------------------|----------------------------|
| May 3, 2019 through May 31, 2019 | \$780 |
| June 1, 2019 through May 31, 2020 | \$828 |
| June 1, 2020 through May 31, 2021 | \$845; and be it further |

RESOLVED, that the County Executive or his authorized designee is hereby authorized to execute all instruments necessary to implement this Resolution.

Original Agreement \$20,856
 First Amendment \$
This Amendment \$
 TOTAL \$20,856

Agreement #

Account to be Charged/Credited

| Fund | Dept | Major Program, Program & Phase Or Unit | Object/ Sub-Object | Trust Account | Dollars | |
|------|------|--|--------------------|---------------|---------|------|
| 165 | 42 | 4750 | 9063 | | 6,576 | 2019 |
| 165 | 42 | 4750 | 9063 | | 10,055 | 2020 |
| 165 | 42 | 4750 | 9063 | | 4,225 | 2021 |
| | | | | | | |
| | | | | | | |
| | | | | | | |

*estimated

Budget Funding Year(s) 2019-2021 Start Date 5-3-19 End Date 5-31-21
 (must match resolution)

Funding Source Tax Dollars _____

State Aid _____

\$ 20,856 Federal Aid _____

(must match resolution)

Other Revenue

APPROVED BOARD OF ACQUISITION & CONTRACT - 05/02/2019 - LISA MRIJAJ, SECRETARY