

68295

To: Honorable Board of Acquisition and Contract

Date: March 6, 2019

From: Natasha Caputo  
Director of the Office of Tourism & Film

Re: **Resolution Authorizing the County of Westchester to amend an Agreement with Karen L. Haas to provide consulting services and technical assistance to the Westchester County Office of Tourism and Film in the Amount of \$20,000 in order to extend the term of the Agreement from March 1, 2019 through June 30, 2019 and to increase the not to exceed amount of the agreement by \$20,000 to a total amount not to exceed \$40,000 for the term November 5, 2018 through June 30, 2019.**

---

Authority is requested for the County of Westchester, by and through its Office of Tourism & Film, to amend an agreement with Karen L. Haas dated November 9, 2018, as amended by a First Amendment Agreement dated January 31, 2019 for the provision of consulting services and technical assistance to the Westchester County Office of Tourism and Film for the term November 5, 2018 through February 28, 2019 in an amount not to exceed \$20,000, payable at the rate of \$50 per hour (hereinafter collectively the "Agreement") in order to extend the term of the Agreement through June 30, 2019 and increase the not to exceed amount of the Agreement by \$20,000 for a total not to exceed amount of \$40,000. This request is being made because the proposed amendment authorizes a contract in the amount of \$40,000, and requires your Honorable Board's approval. The consultant will provide technical assistance including content development and listing information verification and updates for the upcoming Westchester Destination Guide 2019/2020 including verification of all data and contact information for accommodations, attractions and restaurants, as well as updating the Westchester County Office of Tourism and Film's "Guide to Municipal Filming" for use on the County website and for distribution to film and television scouts, location managers and producers. The proposed amendment will promote the County by encouraging tourism and filming in Westchester which will provide revenue both for the County and for local businesses.

The proposed amendment will serve a public purpose by encouraging tourism and film production in Westchester County and will result in local economic development as well. The provision of consulting services pursuant to the proposed amendment will be monitored by the Westchester County Office of Tourism & Film.

For all the foregoing reasons, a resolution authorizing an amendment to a consulting agreement with Karen L. Haas is attached for your Honorable Board's approval.

NC/DI  
Attachment

**RESOLUTION**

Upon a communication from the Director of the Office of Tourism & Film, be it hereby

**RESOLVED**, that the County of Westchester is hereby authorized to amend an agreement with Karen L. Haas dated November 9, 2019 , as amended by a First Amendment Agreement dated January 31, 2019 for the provision of consulting services and technical assistance to the Westchester County Office of Tourism and Film for the term November 5, 2018 through February 28, 2019 in an amount not to exceed \$20,000, payable at the rate of \$50 per hour (hereinafter the “Agreement”) in order to extend the Agreement for the term March 1, 2019 through June 30, 2019 and to increase the not to exceed amount of the Agreement by \$20,000 to a total not to exceed amount of \$40,000, and be it further

**RESOLVED**, that all other terms and conditions of the Agreement shall remain in full force and effect; and be it further

**RESOLVED**, that the County Executive, or his duly authorized designee is hereby authorized to execute any and all documents and to take all actions necessary and appropriate to effectuate the purposes hereof.

Original Agreement: \$20,000  
 First Amendment: 0  
 This Amendment \$20,000  
 TOTAL \$40,000

	Fund	Dept	Major Program, Program & Phase Or Unit	Object/ Sub-Object	Trust Account	Dollars
2019	101	11	507U	1200	T507	\$15,000
2019	101	11	169U	1200	T169	\$5,000

Budget Funding Year(s): 2019 Start Date: 3/1/19 End Date: 6/30/19  
 (must match resolution)

Funding Source Tax Dollars \_\_\_\_\_  
 State Aid \_\_\_\_\_  
\$20,000 Federal Aid \_\_\_\_\_  
 (must match resolution) Other \$15,000 Hotel Tax + \$5,000 Film Revenue