

68190

DATE: February 21, 2019

TO: Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority for the County of Westchester to amend and agreement with Westchester Jewish Community Services, Inc. in order to exercise the first of four (4) of additional one-year periods to extend the Agreement to provide the Personal Locator Service Program under Title III-E of the Older Americans Act for an amount not to exceed \$100,000 in federal funds, for the period from January 1, 2019 through December 31, 2019.

By resolution approved on January 3, 2018 (the "January 3rd Resolution") your Honorable Board authorized the County of Westchester (the "County") acting by and through its Department of Senior Programs and Services (the "Department"), to enter into an agreement (the "Agreement") with Westchester Jewish Community Services, Inc. (the "WJCS") for the purpose of providing the Personal Locator Service program under Title III-E of the Older Americans Act (the "Program"), for the period beginning October 15, 2018 through December 31, 2018 (the "Initial Term") in an amount not to exceed \$30,000 in federal funds, payable for actual services provided and line item budgeted, which could, at the County's sole and complete discretion, include an optional increase or decrease of available funds, which would impact the not-to-exceed amount of the Agreement. The Agreement was subsequently executed.

The January 3rd Resolution also stipulated that the County, in its sole discretion, has the option to extend the term of the Agreement for up to four (4) additional one (1) year periods (each an "Option Term"), on the same terms and conditions, as the Initial Term, subject to the availability of funds, acceptable past performance, the County obtaining all necessary legal approvals and the County's determination that an extension is in its best interest, subject to the prior approval of your Honorable Board. The January 3rd Resolution further noted that funding could vary from year to year, in which case the County reserves the right to adjust the not-to-exceed amount of the Initial Term, and that each subsequent Option Term will begin on January 1st through December 31st.

The County now seeks the authority of your Honorable Board to amend the Agreement with the WJCS in order to extend the term of the Agreement for a one-year period for the program period beginning on January 1, 2019 through December 31, 2019 in an amount not to exceed \$100,000 in federal funds.

The proposed Agreement with the WJCS is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof. However, it is subject to the Federal Common grant rules that mandate a price analysis be conducted before the County can exercise an option to

extend the Agreement. Therefore, the Department solicited price proposals from qualified agencies to determine if it could find providers to better provide the Program services and at a more cost-effective rate. After a careful review of the price proposals the Department determined that the WJCS was best suited to continue providing the Program because its rates are reasonable and its Program is well rounded in that it provides a thorough assessment of all program participants and is able to link families to desperately needed support including the Project Locator tracking device, in collaboration with Westchester County Department of Public Safety. Therefore, we believe that it would be in the best interest of the County for your Honorable Board to extend the Agreement with the WJCS, because in addition to the aforementioned, the WJCS has ably performed the Services under the initial Agreement.

For the 2018 program period (October 15th through December 31st), the WJCS provided 58 units of Counseling, 121 units of Assistance and 74 units of Maintenance.

Except as specifically to be amended as described herein, all other terms and conditions set forth in the Agreement would remain in full force and effect.

Accordingly, approval of the attached resolution is most respectfully recommended.

MC/SJ

APPROVED BOARD OF ACQUISITION & CONTRACT 03/20/2019 - U.S. MAIL DELIVERY

RESOLUTION

UPON COMMUNICATION FROM THE COMMISSIONER OF THE WESTCHESTER COUNTY DEPARTMENT OF SENIOR PROGRAMS AND SERVICES, BE IT HEREBY:

RESOLVED, that the County of Westchester is hereby authorized to amend its agreement (the "Agreement") with Westchester Jewish Community Services, Inc. to provide the Personal Locator Service Program under Title III-E of the Older Americans Act in order to exercise its first of four (4) options to extend the term of the Agreement for the period beginning on January 1, 2019 through December 31, 2019, in an amount not to exceed \$100,000 in federal funds, payable in accordance with an approved budget; and be it further

RESOLVED, that except as specifically amended hereby, all other terms and conditions set forth in the Agreement shall remain in full force and effect; and be it further

RESOLVED, that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Agreement:	\$30,000
First Amendment	<u>\$100,000</u>
Total:	\$130,000

Account to be charged	Fund	Dept.	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
	263	85	448U	4380	T448	\$100,000
Budget Funding Year(s) (must match resolution)	<u>2019</u>		Start Date	<u>1/1/19</u>	End Date	<u>12/31/19</u>
Funding Source	Tax Dollars		<u>\$ 0.00</u>			
	State Aid		<u>\$ 0.00</u>			
<u>\$100,000</u> (must match resolution)	Federal Aid		<u>\$ 100,000</u>			