

68102

DATE: February 22, 2019

TO: Honorable Board of Acquisition and Contract

FROM: Mae Carpenter, Commissioner
Department of Senior Programs and Services

RE: Request for authority to:

a) enter into an Agreement with the New York State Office for the Aging to accept a grant in the amount of \$19,611 to provide various support services to caregivers of elderly Westchester County residents 60 years and older under the Caregiver Resource Center program, for the program period April 1, 2019 through March 31, 2020; and.

b) enter into an agreement with Westchester Jewish Community Services, Inc. to provide various support services to caregivers of elderly Westchester County residents 60 years and older under the Caregiver Resource Center program. State funding for the program period commencing on April 1, 2019 and continuing through March 31, 2020 shall be for an amount not to exceed \$19,611.

The County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), is requesting authorization to enter into an Agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the amount of \$19,611 to provide various support services to caregivers of elderly Westchester County residents 60 years and older under the Caregiver Resource Center program. The grant will commence on April 1, 2019 and continue through March 31, 2020.

Authorization is also being sought to enter into an agreement (the "Agreement") utilizing the NYSOFA grant funds with Westchester Jewish Community Services, Inc. (the "WJCS") to provide various support services to caregivers of elderly Westchester County residents 60 years and older under the Caregiver Resource Center program. State funding for the program period commencing on April 1, 2019 and continuing

through March 31, 2020 shall be for an amount not to exceed \$19,611. The Department will reimburse WJCS at an agreed upon unit cost for actual services provided and data entered in NYSOFA's Client Statewide Data System ("PeerPlace") in an amount not to exceed \$19,611.

The County, at its sole option, may extend the term of the Agreement with WJCS for up to four (4) additional one-year periods, at the same unit cost; however, noting that funding may vary from year to year, which would impact the not to exceed amount of the contract, subject to the prior approval of your Honorable Board.

This agreement will serve a public purpose by providing information and multiple services to caregivers, including: information, assistance, individual counseling, training aimed at supporting caregivers, and support groups created to offer supportive environments and foster social relationships. These services help to keep the care recipient in the home for as long as possible and save the public tax dollars by delaying placement in a long-term care facility.

The goals and objectives of the program are to educate and support caregivers caring for loved ones. By providing multiple services designed to inform, support/relieve, and guide, caregivers are better equipped to meet the challenges they face daily. The goals and objectives are in the best interest of the County because they are geared to assist the caregiver and simultaneously the care recipient, thus avoiding premature institutionalization. The services will be tracked, monitored and evaluated by monthly reporting activities and onsite reviews to determine if the contract performance goals and objectives are being met according to the terms of the agreement.

Because the Agreement with NYSOFA is for the acceptance of grant funds, it does not constitute procurement and, as such, is not subject to the Westchester County Procurement Policy. The Agreement with WJCS is exempt from the Westchester County Procurement Policy pursuant to Section 3(a) xix thereof.

I certify that my department, a.) has copies of, or access to, all applicable laws, rules, regulations, grant applications, and grant agreements (including any master grant agreement), as well as any guidance or instructions received from the agency making the grant (the "Grant Terms"), b.) has reviewed the Grant Terms, c.) is aware of and understands all of the Grant Terms, and d.) can and will comply with all of the Grant Terms

I most respectfully recommend adoption of the attached Resolution.

RESOLUTION

Upon communication from the Commissioner of the Department of Senior Programs and Services, it is hereby:

RESOLVED, that the County of Westchester (the "County"), acting by and through its Department of Senior Programs and Services (the "Department"), be and is hereby authorized to enter into an agreement with the New York State Office for the Aging ("NYSOFA") to accept a grant in the amount of \$19,611 to provide various support services to caregivers of elderly Westchester County residents 60 years and older under the Caregiver Resource Center program, for the program period commencing on April 1, 2019 and continuing through March 31, 2020; and be it further

RESOLVED, that the County is hereby authorized to enter into an agreement with Westchester Jewish Community Services, Inc. ("WJCS") to provide various support services to caregivers of elderly Westchester County residents 60 years and older under the Caregiver Resource Center program (the "Program") in an amount not to exceed \$19,611, for the program period commencing on April 1, 2019 and continuing through March 31, 2020; and be it further

RESOLVED, that the County at its sole option may extend the term of the agreement with WJCS for up to four (4) additional one-year periods at the same unit cost; however, noting that funding may vary from year to year, which would impact the not to exceed amount of the contract, subject to the prior approval of your Honorable Board; and be it further

RESOLVED, that the Agreement with WJCS is subject to County appropriations; and be it further

RESOLVED, that the Agreement with WJCS is also subject to the further financial analysis of the impact of any New York State Budget (the "State Budget") proposed and adopted during the term of these Agreements. The County shall retain the right, upon the occurrence of any release by the Governor of a proposed State Budget and/or the adoption of a State Budget or any amendments thereto, and for a reasonable period of time after such release(s) or adoption(s), to conduct an analysis of the impacts of any such State Budget on County finances. After such analysis, the County shall retain the right to either terminate the Agreement with WJCS, or to renegotiate the amounts and rates approved therein. If the County subsequently offers to pay a reduced amount to WJCS,

then WJCS shall have the right to terminate the Agreement upon reasonable prior written notice; and be it further

RESOLVED,

that the County Executive or his duly authorized designee be, and hereby is, authorized to take such actions and execute such documents as may be necessary and appropriate to effectuate the purposes hereof.

Account to be Charged/credited	Fund	Department	Major Program, Program & Phase Or Unit	Object/ Sub Object	Trust Account	Dollars
Credited	263	85	927U	9854	T927	\$19,611
Charged	263	85	927U	4380	T927	\$19,611

Budget Funding Years: 2019 - 2020
(must match resolution)

Start Date 04/01/19

End Date 3/31/20

Funding Source Tax Dollars \$0

\$19,611 State Aid \$19,611

(must match resolution) Federal Aid \$0